



County Information & Instructions

This packet includes Master Copies of the following:

For County 4-H Faculty, Staff (and Volunteer Show Coordinator if applicable):

- 4-H Faculty/Staff Verification Form and County Fee Sheet
- County Coordinator Form
- Mounted Drill Team Exhibition Guidelines and Team Entry Form
- Class Scratch & Add Form
- State Horse Show Check List

Participant Packet to print (along with their entry form) for EACH member entering the SHS:

- Participant Information
- State Horse Show Class Schedule
- Office & Stabling Hours
- Participant Responsibilities, Requirements and General Rules
- Directions to the Gloucester County DREAM Park
- NJ 4-H Horse Program Ethics Policy/4-H Code of Conduct
- Stabling Reservation Form
- Camper Reservation Form
- NJ State 4-H Event Permission Form for Youth
- NJ State 4-H Release/Agreement Form for Adults

INSTRUCTIONS FOR COUNTY FACULTY, STAFF, OR APPOINTED VOLUNTEER COORDINATOR:

1. Upon completion of your county qualifying show(s) determine who will represent your county at the state show in each class based on the members' placings & Danish ratings.
 - a. Counties may send UP TO (3) Senior and (3) Junior members in each class provided they have met the Danish qualifications for that class, and have shown in the required Showmanship & Grooming Class.
 - b. (3) per class represents the maximum – counties are not required to fill this quota.
 - c. The State Horse Show Committee reserves the right to combine or split classes as necessary based on registration numbers.

2. Using the directions provided with the NJ State 4-H Horse Registration Database file, enter show results into the database to generate the Entry Form for each equine/member combination who qualified.
 - a. For the database to auto fill correctly, the name of the horse/pony/VSE in the database MUST correspond to the name on the project registration form and Coggins test.
 - b. Only those riders/equine submitted on official entry forms will be allowed to exhibit; incomplete or handwritten forms will not be accepted.
 - c. If a member/equine is only an alternate for the class an entry form for that member/equine must still submit their entry form, however, no fees will be due for that member/equine combination.

3. Schedule a County SHS Informational meeting for your qualified members, and compile Participant Packets for each member that includes the following information/pages:
 - *Their individual entry form with their information and designated classes for them to sign (printed from the database).*
 - *The Participant pages provided in this file (formatted to be printed double sided): Participant Information, State Horse Show Class Schedule, Office & Stabling Hours, Participant Responsibilities, Requirements and General Rules, Directions to the Gloucester County DREAM Park, NJ 4-H Horse Program Ethics Policy/4-H Code of Conduct, Stabling Reservation Form, Camper Reservation Form, State Horse Show Sponsor Form, NJ State 4-H Event Permission Form for Youth, and 4-H Release/Agreement Form for Adults.*
4. Provide the compiled packet to each qualified member and their parent(s) at your County SHS informational meeting.
 - a. It is the responsibility of the competitor and his/her parent/guardian to review the entry form for accuracy, sign the form(s), and return them to their county staff (or volunteer show coordinator) by the stipulated time.
 - b. Any animal under 15 hands and 7 years of age must have a copy of their pony measurement card attached to their entry form.
 - c. Dressage entries must have a copy of their qualifying test attached to their entry form.
 - d. County 4-H Staff are responsible to collect the completed and signed forms and payment.
5. Email your updated database with your county show entries by **JULY 15** to Patty Burns via e-mail to pattyburns@comcast.net.
6. The ORIGINAL HARD COPIES of each signed entry, 4-H Event Permission form, and corresponding 4-H Horse Registration paperwork must be sent to: Brittany Rigg, RCE of Gloucester County, Shady Lane Complex, 254 County House Road, Clarksboro, NJ 08020.
 - a. A color copy of the picture of the project animal must be attached to each 4-H Horse Registration paper and lease/borrow form.
 - b. Do not send original Coggins or a copy of the health papers with your entries as these should be with the horse/pony/VSE when they are transported and must be presented by the 4-H'er when they register at the State show.
7. Any change in entries should be submitted to both Brittany Rigg and Patty Burns by August 5.
 - a. All changes must be done by the county coordinator and are final.
 - b. Changes received after August 1 will not appear in the show program.
 - c. Late changes will be accepted by email until August 16; after that day the changes MUST be done through the show office (day of show) using the Scratch/Add Form provided.
 - d. No refunds of entry or stabling fees will be made after entries close for any reason.
8. All returned checks (county or personal) will be assessed a \$50 fee. 4-H'ers/counties will not be considered a "Member/County-In-Good-Standing" on a state level until all financial obligations are met.
9. Stalls are reserved using the stall form. Any horse/pony/VSE not reserving a stall must pay the \$20 non-stabled horse manure removal fee.
 - a. Any requests for additional stalls (or an initial stall) upon arrival on the grounds must be requested through the Stabling Coordinator, and paid for in CASH at check-in.
 - b. Payment by check WILL NOT BE ACCEPTED at the show.

ADDITIONAL FORMS TO INCLUDE WITH YOUR HARD COPY ENTRIES:

COUNTY COORDINATOR FORM

Each county must determine a County Coordinator for each discipline at the State Show in which they have members registered.

- Each county coordinator will need to have a copy of each competitor's entry form for each of the disciplines they are listed.
- Coordinators may only refer to information which is on the original submitted entry forms.
- It is the responsibility of the county coordinator to make any necessary scratches and alternate substitutions during the state show using the provided form.
- The county coordinator should be able to recognize all contestants from their county.
- Your members must know who their county coordinators are!

4-H FACULTY/STAFF VERIFICATION FORM AND COUNTY FEE SHEET

This form is to be completed by the 4-H Faculty/Staff member in charge of your county horse program to verify that all county participants are "members in good standing" and have an up-to-date record book. The bottom section of the form is where the county fees are to be calculated after all of the entry forms have been returned to the county office. The total due should match the total of all of your entries combined. That amount should equal the check submitted with your participant entry forms.

This form is to be returned with your participant entry forms NO LATER than July 15.

MOUNTED DRILL TEAM EXHIBITION GUIDELINES AND TEAM ENTRY FORM

The Mounted Drill Team Exhibition Information & Entry Form should be sent to the coach of the county drill team. This form does not have to be signed by the county agent. The team coach should return the form to Brittany Rigg no later than July 15.

STATE HORSE SHOW CHECK LIST

Complete the State Show Check List prior to submitting entries to Brittany Rigg.

AT THE EVENT

NJ 4-H RELEASE/AGREEMENT FORM FOR ADULTS

All adults (including trainers) participating in the weekend and/or staying overnight must complete a 4-H Release/Agreement Form and turn it into the show office upon arrival.

- Each county must confirm that there will be adequate housing for youth staying at the Show and proper adult chaperones.
- Chaperones must be the member's parent OR an Approved Screened 4-H Volunteer.
- Questions regarding this policy should be directed to your county 4-H staff/faculty.

COUNTY JOB ASSIGNMENTS

It takes many volunteers to run the state show. The County Job Assignment sheet tells which county is responsible for what task each day of the show. It is the county's responsibility to make sure they have ample volunteers that will be at the show during the specified time to fulfill their county's job obligation. Questions about a specific job can be addressed to Brittany Rigg at rigg@njaes.rutgers.edu.

2024 NJ State 4-H Championship Horse Show 4-H Faculty/Staff Verification Form and County Fee Sheet

Verification Form for _____ County

I certify that the 4-H'ers named on the attached entry forms are all "Members in Good Standing" in my county and meet all the event criteria, including were registered in my county program as of January 1, gave a club, county or state presentation and have done a community service activity within the last year and have an up-to-date Record Book, which has been checked on the county level. I also acknowledge that the horses they are using were registered in my county as of April 1 as county 4-H project animals.

I also acknowledge that the County Office will provide for the County Coordinator(s) a copy of each participants' completed, signed, entry form.

COUNTY ENTRY FEES

Total # of classes _____ x \$18 per class = \$ _____

Total # of non-stabled horses _____ x \$20 per non-stabled horse = \$ _____

Total entry fees (check made payable to Rutgers University) = \$ _____

Each county is responsible for sponsorship of \$100. Please make that check a separate check made payable to Rutgers University. In order for your sponsor to be listed in the Program Booklet, we must receive the check and advertisement by August 1.

4-H Faculty/Staff Signature

Date

Additional Staffing Information:

Do you plan to attend the NJ State 4-H Championship Horse Show? ___ Yes ___ No

DAYS ATTENDING: ___ Thursday Evening ___ Friday ___ Saturday ___ Sunday

For the days you are not attending, please provide the main point of contact representing your county at the event:

Name:	Email:
Mobile Phone #:	Home Phone #:

** This page must accompany your county entry forms and checks.*

2024 NJ State 4-H State Horse Show - County Coordinator Form

COUNTY: _____

DRESSAGE

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

ENGLISH

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

WESTERN

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

GAMES

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

RANCH

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

VERY SMALL EQUINE

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

DRIVING

Coordinator Name:	Email:
Mobile Phone #:	Home Phone #:

2024 NJ State 4-H Championship Horse Show Mounted Drill Team Exhibition Information

Mounted Drill Team Guidelines

- The event will be held on Friday during the state show at the conclusion of the opening ceremonies at approximately 7:00 PM. Time may be subject to change.
- Each county may enter one team. There is no entry fee.
- **Entries are due July 15.** Return completed entry & permission forms to: Brittany Rigg, RCE of Gloucester County, Shady Lane Complex, 254 County House Road, Clarksboro, NJ 08020
- This is an exhibition only – drills will not be judged, and all riders will receive a participation award.
- A drill may be no longer than 10 minutes (included in the ten minutes is set-up of equipment, introductions of riders and the actual drill). At the conclusion of 10 minutes, the music will be stopped and the team excused from the ring. **This will be enforced.**
- If the drill requires music, the music must be on one flash drive, CD, or mobile phone – ready to play. If the music has been re-recorded from other tapes/cd's we cannot guarantee the volume in which the music will come across the PA based on the way the tape was re-recorded.
- If the drill requires narration, the script to be read must be TYPED with the lines double spaced.
- **All music and scripts must be delivered to the Show Announcer prior to 5:00 PM on Friday.**
- It is the responsibility of the county to retrieve their music and script. Any tapes left will not be returned after the show.
- 4-H'ers who have not qualified for the State Show may ride in the exhibition, however, they must be registered members of a 4-H Horse Club and be in grades 4 through 13 as of previous September. Such riders will need to fill out a 4-H Event Permission Form and return it with the team entry form.
- Horses that participate in the exhibition do not need to be registered project animals, however they must meet all health criteria. Proof of a current negative Coggins Test within 24 months and current shots must be brought to the show office upon arrival on the grounds.
- Stalls will be available at a cost of \$65 prior to July 15 and \$70 after that date. All non-stabled horses must pay the \$20 per horse manure removal fee charged by the Gloucester County DREAM Park.

2024 NJ State 4-H Championship Horse Show Mounted Drill Team Exhibition Entry Form

Team Name:		County:	
Name of Coach:		Day Phone Number () Eve. Phone Number ()	
# of Riders:	Yrs. Established:	Length of Drill: _____ minutes	
Our Mounted Drill Team will: (Check all that apply)			
<input type="checkbox"/> Have music to be played.	<input type="checkbox"/> Have a written script to be read by the announcer.	<input type="checkbox"/> Have props and equipment to set up.	

*Please fill in all the information below. Denote Team Captains with a * next to their name(s).*

Rider's First & Last Name	Gr	Horse's Name	'X' if Showing in SHS	4-H Event Form	Horse Health Papers
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Return completed entry & permission forms to: Brittany Rigg, RCE of Gloucester County, Shady Lane Complex, 254 County House Road, Clarksboro, NJ 08020

**The \$20 per horse non-stabled horse fee for each horse listed not already participating in the State Horse Show must accompany your Mounted Drill Team Entry Form.*

Scratch & Add Form

COUNTY: _____

SCRATCHING

Rider First and Last Name:					Back #	
DRESSAGE <input type="checkbox"/>	GAMES <input type="checkbox"/>	VSE <input type="checkbox"/>	RANCH <input type="checkbox"/>	ENGLISH <input type="checkbox"/>	WESTERN <input type="checkbox"/>	
Class #s:						

ADDING

Alternate Rider's First and Last Name:					Back #	
DRESSAGE <input type="checkbox"/>	GAMES <input type="checkbox"/>	VSE <input type="checkbox"/>	RANCH <input type="checkbox"/>	ENGLISH <input type="checkbox"/>	WESTERN <input type="checkbox"/>	
Class #s:						

ADDING

Alternate Rider's First and Last Name:					Back #	
DRESSAGE <input type="checkbox"/>	GAMES <input type="checkbox"/>	VSE <input type="checkbox"/>	RANCH <input type="checkbox"/>	ENGLISH <input type="checkbox"/>	WESTERN <input type="checkbox"/>	
Class #s:						

ADDING

Alternate Rider's First and Last Name:					Back #	
DRESSAGE <input type="checkbox"/>	GAMES <input type="checkbox"/>	VSE <input type="checkbox"/>	RANCH <input type="checkbox"/>	ENGLISH <input type="checkbox"/>	WESTERN <input type="checkbox"/>	
Class #s:						

2024 NJ State 4-H Championship Horse Show Checklist

Before sending in your County's entries, have you completed the following?

	Made all 4-H'ers participating in the State Show aware of the classes in which they are entered, who their county coordinators are, and any show rules that may affect them - including that entry and stall fees are not refundable for any reason?
	Checked that the record books for each participant have are up to date as of the paperwork deadline?
	Informed all participants that they need to bring with them to the show all appropriate health papers, including the original copy of the Coggins Test, for each project animal entered as well as a copy of the vaccinations given and/or veterinarian signed 4-H Horse Health Form?
	Made sure each participant and their parents/guardians know the schedule of events, the show start times for each day/discipline, and the requirement to obtain special permission for Thursday p.m. arrival through Brittany Rigg?
	Provided each participant with the Stabling Reservation Form , and reviewed with them all applicable information – including fees, deadlines, and late fees?
	Advised everyone of the DOG(s), PETS, BICYCLES, ROLLER BLADES, ROLLER SKATES, & SCOOTERS policies for the show?
	Completed all information required on the County Division Coordinator Form , including valid cell phone numbers?
	Verified that all Entry Forms are complete, have been signed by the 4-H'er and his/her parent? <ul style="list-style-type: none">- Do all dressage entries also have a copy of their qualifying test attached?- Does any animal under 15 hands and 7 years of age also have a copy of their pony measurement card attached?
	Emailed your County Database with participants/class entries for the SHS to Patty Burns at patricia.burns@rutgers.edu ? (deadline is July 15)
	Copied all entry forms (2 sets) - one for the county office file, and one for the County Coordinator to bring to the show?
	Compiled the ORIGINAL signed Entry and Event Permission Forms for each horse/rider combination, the 4-H Faculty/Staff Verification Form, County Fee Sheet, County Coordinator Form , and all applicable entry fees so they are ready to be mailed to Brittany Rigg? (deadline is July 15)
	If applicable, submitted the Drill Team Entry Form to the team coach so the entry can be returned directly to Brittany Rigg by the July 15 deadline?



Participant Information

When: Friday, August 23

- Dressage - AM start
- VSE - approximate start 1 PM
- Driving - Not before 3 PM
- Welcome Celebration – 6:30 PM

Saturday, August 24

- English – 7:30 AM

Sunday, August 25

- Western (including Trail, Ranch, and Games) – 7:30 AM

**Please note that times are approximate and subject to change during the show.*

IMPORTANT: Thursday evening arrival requires pre-approval. Please email Brittany Rigg at rigg@njaes.rutgers.edu.

Where: Gloucester County DREAM Park, 400 US-130, Logan Township, NJ 08085

Who: 4-H members in Grades 4 thru 13 registered in their county 4-H program by January 1 that have met the Member in Good standing requirements. Animals shown must have been their registered project animals as of April 1.

Entries Due: July 15 - NO EXCEPTIONS

Entry Fee: \$18 per class; see entry sheet for additional

fees

- Make all ENTRY checks payable to "Rutgers University" and submit to your County Show Coordinator. The County faculty/staff (or volunteer coordinator) will submit the forms to the NJ State 4-H Horse Program Coordinator (Brittany Rigg, RCE of Gloucester County, Shady Lane Complex, 254 County House Rd, Clarksboro, NJ 08020).

Awards: Awards & ribbon to Champion & Reserve Champion; Ribbons 3rd to 10th place

Stabling: \$65 per stall (equine & tack) before July 15; \$75 per stall (equine & tack) after July 15

- Make all stabling checks payable to "NJ 4-H HPAC" and mail payment with your completed Stall Form to Tammy Suydam (address on form).

Non-Stabling Fee: A \$20.00 per horse non-stabling fee will be due for those who do not reserve a stall for the weekend/overnight.

Camping: Camper Hook-ups (electric & water) are available for rent; no tents allowed. See camper form for pricing.

- Make all camper checks payable to "NJ4-H HPAC" and send with completed Camper Form to Ken Lehberger (address on form).

Bedding: NO STRAW is permitted to be used in the stalls. The show requires a minimum of (1) bag of shavings be used per stall, which will be included with your stall rental. Additional bags are available for purchase for \$8.00* per bag.

**Please note: the price of shavings is subject to change based on shipping and production costs.*

Food: Available for purchase on show grounds.

QUESTIONS:

GENERAL INFORMATION

Brittany Rigg
(856) 224-8038
rigg@njaes.rutgers.edu

DATABASE AND ENTRIES

Patty Burns
(856) 207-9483
patricia.burns@rutgers.edu

STABLING

Tammy Suydam
(856) 224-8037
tsuydam@co.gloucester.nj.us

VENDORS

Brittany Rigg
(856) 224-8038
rigg@njaes.rutgers.edu

CAMPERS

Ken Lehberger
(609) 970-3232

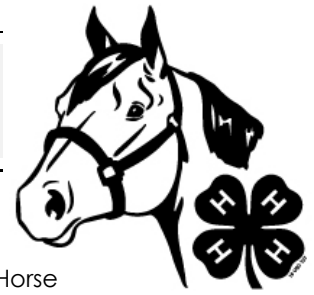
Special Instructions:

- DOGS or PETS must be leashed, and are NOT permitted in the stabling or arena areas. *This includes dogs belonging to trainers and spectators.*
- NO SKATEBOARDS
- NO SCOOTERS
- NO ROLLER SKATES
- NO ROLLERBLADES

** All trainers staying on the grounds and/or attending the event must follow all State Horse Show rules.*

2024 NJ State 4-H Championship Horse Show Schedule

Friday – Sunday, August 23-25



Friday, August 23

DRESSAGE (Indoor Arena) Dressage is not run in class order – please check your pre-assigned ride times.

**equipment/bit check before entering arena*

1. USDF Intro. Level Test A (2023)
2. USDF Intro. Level Test B (2023)
3. Dressage Seat Equitation Walk Trot (2023)
4. USDF Intro. Level Test C (2023)
5. USEF Training Level Test 1 (2023)
6. USEF Training Level Test 2 (2023)
7. USEF Training Level Test 3 (2023)
8. USEF First Level Test 1 (2023)
9. Test of Choice – USEF First Level 2 and above, Musical Freestyles, and any Western Dressage tests Level 1 and above.
10. Dressage Seat Equitation Walk Trot Canter (2023)
11. WDAA Western Dressage Intro. Level Test 1 (2022)
12. WDAA Western Dressage Intro. Level Test 2 (2022)
13. WDAA Western Dressage Intro. Level Test 3 (2022)
14. WDAA Western Dressage Intro. Level Test 4 (2022)
15. Walk/Jog Western Dressage Seat Equitation on the Rail
16. WDAA Western Dressage Basic Level Test 1 (2022)
17. WDAA Western Dressage Basic Level Test 2 (2022)
18. WDAA Western Dressage Basic Level Test 3 (2022)
19. WDAA Western Dressage Basic Level Test 4 (2022)
20. Western Dressage Seat Equitation on the Rail

1 PM – VSE (Bubble Arena)

21. VSE Showmanship and Grooming
22. VSE English and Western Halter
23. VSE In Hand Trail
24. VSE In Hand Jumper
25. VSE Hunter In Hand (over fences)

NOT BEFORE 3 PM – DRIVING (Outdoor Arena)

**equipment check 15 minutes prior*

26. Jr. Reinsmanship (Horse, Pony, and VSE's)
27. Sr. Reinsmanship (Horse, Pony, and VSE's)
28. Working Pleasure Driving – Horse
29. Working Pleasure Driving – Pony and VSE
30. Cones Course – Horse
31. Cones Course – Pony
32. Cones Course - VSE

6:30 PM Opening Ceremonies (Parade of Counties, EOY)

Saturday, August 24

7:30 AM – ENGLISH

33. Senior Showmanship and Grooming
34. Junior Showmanship and Grooming
35. Beginner Showmanship and Grooming
36. English Halter

BREAK

37. Sr. Equitation Over Fences
38. Jr. Equitation Over Fences
39. Working Hunter Pony
40. Handy Working Hunter Pony

41. Hunter Hack – Pony
42. Working Hunter Horse
43. Handy Working Hunter Horse
44. Hunter Hack – Horse
45. Hunter Under Saddle Hunter Type Horse- Sr
46. Hunter Under Saddle Hunter Type Horse- Jr
47. Hunter Under Saddle- Stock Type Horse -Sr
48. Hunter Under Saddle Stock Type Horse- Jr
49. Beginner Walk Trot Hunter Under Saddle
50. English Pleasure Horse- Sr
51. English Pleasure Horse- Jr
52. Hunter Under Saddle Pony Jr & Sr
53. English Pleasure Pony-Jr & Sr
54. English Equitation on the Flat- Sr
55. English Equitation on the Flat- Jr
56. Beginner Walk Trot English Equitation on the Flat

Sunday, August 26

7:30 AM - WESTERN (Indoor Arena)

57. Senior Showmanship and Grooming
58. Junior Showmanship and Grooming
59. Beginner Showmanship and Grooming
60. Western Halter Mares
61. Western Halter Geldings

BREAK (Arena for Trail TBA)

62. Senior Western Trail
63. Junior Western Trail
64. Beginner Walk/Jog Western Trail

BREAK

65. Senior Western Pleasure Horse
66. Junior Western Pleasure Horse
67. Beginner Walk/Jog Pleasure Horse/Pony
68. Western Pleasure Pony
69. Senior Western Horsemanship
70. Junior Western Horsemanship
71. Beginner Walk/Jog Western Horsemanship

RANCH (Arena TBA)

72. Ranch Trail
73. Beginner Walk/Jog Ranch Trail
74. Ranch Riding
75. Beginner Walk/Jog Ranch Riding
76. Ranch Pleasure
77. Beginner Walk/Jog Ranch Pleasure
78. Ranch Conformation

GAMES (Indoor Arena)

**equipment/bit check 15 minutes prior*

79. Pole Bending – Horse
80. Pole Bending – Pony
81. Bow Tie – Horse
82. Bow Tie – Pony
83. Plug Race – Horse
84. Plug Race – Pony
85. Barrel Race – Horse
86. Barrel Race – Pony

2024 NJ State 4-H Championship Horse Show Office & Stabling Hours

REGISTRATION HOURS

The show office will be open on the following schedule:

Date	Opening Time	Closing Time
Friday, August 23	9:00 a.m.	5:45 p.m.
Saturday, August 24	6:30 a.m.	8:00 p.m. or 1 hour past the last class
Sunday, August 25	6:30 a.m.	1 hour after last class

STABLING HOURS

The stable manager will be available for stalls:

Date	Opening Time	Closing Time
Friday, August 23	9:00 a.m.	8:00 p.m.
Saturday, August 24	6:30 a.m.	8:00 p.m.
Sunday, August 25	6:30 a.m.	1 hour after last class

**At 11:00 p.m. the front gate will be secured closed and stable lights turned out.*

2024 NJ State 4-H Championship Horse Show Participant Responsibilities, Requirements and General Rules

The following responsibilities, requirements and general rules are your responsibility to read with a parent/guardian and trainers before signing and returning the state show paperwork. This information should also be reviewed again prior to attending the event.

Participant and Parent/Guardian Responsibilities

It is the responsibility of the contestant and his/her parent/guardian to:

- Read all of the material contained in this packet.
- Complete and sign all necessary forms and return to your designated county show coordinator.
- If applicable, return a check for the appropriate amount with your entry form. Checks should be made payable to the designated county or state account. Entry fees are not refundable for any reason after the closing date. All returned checks will be assessed a \$50 fee. 4-H'ers will not be considered a "member-in-good-standing" on a state level until all financial obligations are met.
- Read the NJ State 4-H Horse Show Rule Book (2024 Edition). This show will be held in accordance with the Rules & Guidelines as set forth in this book. If you do not have a copy, it is available on the 4-H website at (<https://nj4h.rutgers.edu/horses/horseshow>).
- Demonstrate good sportsmanship (this includes participants, parents, relatives, friends, trainers/coaches, leaders and spectators) at all times. Offensive language and actions will not be tolerated. Violators may cause forfeiture of all awards to connected parties.
- Contestants are to register in person at the show office upon arrival on the show grounds. In order to receive their show number, each contestant must personally present to the show secretary the following:
 - **An original copy of a valid Coggins Certificate (horse/pony/VSE name MUST match entry form). Please note, electronic Coggins Certificates must be printed to be valid.**
 - **Proof of up-to-date vaccinations for each equine entered in the show.**
- 4-H'ers who arrive at the show with expired or invalid vaccinations/Coggins test will not be allowed to compete and must leave the show grounds. There will be no exceptions!

Entry Form

When your county holds their pre -show meeting, do the following:

- Review all general information (spelling of rider and horse/pony/VSE name, address, etc.) and classes that you have qualified for as a contestant or alternate.
 - The name of the equine on the entry form MUST correspond to the name on the Project Registration Form and Coggins Test.
 - Each horse/pony/VSE should have its' own entry form.
 - Any corrections must be noted on your entry form and given to your county's show coordinator so a new entry form can be printed.
- Both 4-H'er and Parent/Guardian sign the front of the entry form and return the original copy by the stipulated county due date.
- Complete and sign the "4-H Event Permission Form" and include it with your entry form.

Stall Reservations

- Stabling is limited to the number of stalls available on a first-come basis.
- Stalls must be reserved using the Stabling Form.
- Stabling questions should be directed to the show's stabling manager, Tammy Suydam, by emailing tsuydam@co.gloucester.nj.us or calling 856-224-8040 x3 (M-F, 8 AM – 4 PM).
- Stall fees are non-refundable after July 15.
- All stall fees or shavings monies collected at the show must be paid for in CASH ONLY.
- There is no guarantee that county contestants will be stabled together. A reasonable effort will be made to do so whenever possible.

Overview of Event Rules (this is NOT a complete list – review the SHS Rulebook for full details)

- Dogs or Pets – this includes in vehicles, campers, motor homes or trailers - must be leashed, and are NOT permitted in the stabling or arena areas.
- Each non-stabled equine will be charged a manure removal fee of \$20.00.
- If a contestant decides to scratch a class, the county coordinator may substitute an alternate. However, the contestant will be scratched from the remainder of the three- day show and cannot decide to participate in a subsequent class. (i.e. If a member/equine combination is scratched Friday, that combination cannot compete Saturday or Sunday.) (SHSRB)
- Only your County Coordinator may make alternate changes the day of the show. Once the alternate substitution is made, the change remains final. (SHSRB)
- If a contestant is unable to participate in a particular class because of a problem, (i.e. heat stress, thrown shoe, etc.) certifiable by the farrier, veterinarian, show steward, judge or medical technician, then an alternate may be substituted by the county coordinator for that class only. The contestant will be permitted to participate in his/her remaining classes pending certification by said farrier, veterinarian, show steward, judge or medical technician. (SHSRB)
- As per State 4-H Department Policy, all participants in the show will be required to complete and attach to the entry form and a “4-H Event Permission Form”.
- All volunteer leaders/coaches and parents acting as chaperons who are staying overnight on the show grounds must complete the “NJ 4-H Adult Release/Agreement Form”.
 - This form is to be turned in to the show office during the event.
 - All counties with 4-H'ers staying overnight must have a minimum of two responsible adults staying with the participants.
- No outside equine (unless being used in a drill team exhibition) may be brought onto the show grounds for any purpose.
- Any vehicle (including horse trailers) parked in a designated “camper hook-up” space will be charged for a space whether the unit is hooked to the electric and water or not.
 - A camper permit must be reserved and paid for in advance of the show.
 - The permit is to be displayed in the door or window closest to the door of the unit.

Participants & Animals

The NJ 4-H State Horse Show Committee under New Jersey 4-H/ Rutgers University reserves the right to require immediate removal at owner's expense of any animal deemed by a licensed veterinarian to have or carry an infectious disease. Every effort to cooperate in aiding in removal of such animals will be taken. This rule is written to insure the maximum level of protection for all animals from infectious and contagious diseases. This may require the cleaning and disinfecting of any trucks and vans that have been associated with the movement of animals that have been deemed to be diseased, contagious or infectious.

Vehicles & Parking Rules

- All vehicles, trailers, vans, and RV's must be parked in designated areas.
- In camper areas, all vehicles must be parked in designated areas.
- No livestock trailers may be parked in camper areas unless used only for living purposes.
- No animals in camper areas. INCLUDING DOGS!!!!
- Fees must be paid for all campers parked in the camper area, even if they are self-contained.
- Fire Marshals require that no vehicle may be parked within (75) feet of any building, pavilion, or tent, or in roadways surrounding such, in order for emergency vehicles to have access at all times.
- No vehicles are permitted on the roadway to the ponds.
- Roller skates, skateboards and rollerblades are not permitted.
- Bicycles, mopeds, ATV's scooters and golf carts may not be operated around the show office, pavilion, vendor area, stall aisles or paddock area except by disabled persons, or employees or show officials.
- All minors under (18) years of age are not permitted on any type of wheeled vehicle whether motorized or non-motorized.
- No unlicensed person may operate a motor vehicle anywhere on the grounds.
- Aids for the disabled (youth included) are allowed.

Health & Safety Rules

- Horse Show Management will remove dangerous, disruptive or unlawful persons from the property.
- DOGS ARE NOT PERMITTED IN THE STABLING OR ARENA AREAS. DOGS LEFT IN CARS OR VEHICLES WILL BE REPORTED TO LAW ENFORCEMENT.
- No smoking in offices, stable pavilions, spectator pavilion, equine building, tented areas or indoor arena.
- Swimming by humans and/or equine/livestock in ponds is prohibited.
- Hypodermic syringes and needles are to be disposed of in the approved medical waste containers provided.
- In accordance to state regulations, no open fires are ever permitted on any part of the Gloucester County DREAM Park property. Barbeque grills may be used in the camper area only. THIS RULE IS STRICTLY ENFORCED.
- Tents or camping in tents is not permitted.

Facility Rules

- Only manure and bedding is to be placed in manure bins.
- Recycling bins must be used for cans, glass and plastic bottles.
- All sales ads/advertisements must be posted on the designated notice board in the pavilion only.
 - Bills are not to be posted on fence rails or posts, buildings, stall panels, show office, trees, etc.
 - MANAGEMENT shall take all steps that are reasonably necessary to enforce this rule.
 - Persons posting such ads/notices are responsible for the removal of all sales ads/advertisements at the completion of the show/event.
- Trash must be placed in proper receptacles. If excessive trash is found on the grounds at the end of the show/event, the removal will be billed to MANAGEMENT.
- Alcoholic beverages are not permitted.
- Horses/livestock are not permitted on the grassy area north of the outside arenas or near the outside spectator stands. This area is reserved for spectators only.

2024 NJ State 4-H Championship Horse Show Directions to the DREAM Park

The DREAM Park is located at 400 Route 130 South, Logan Twp, NJ 08085

From the North:

- 295 South toward the Delaware Memorial Bridge
- Take right fork onto US-130 South toward Bridgeport/Com Barry Bridge
- Go 2.1 miles
- Continue on US-130 South
- Proceed to park entrance 1/4 mile on the right, at the stop light make a right into the park.
(located at the intersection of High Hill Road and US-130S)

From the South:

- 295 North over Delaware Memorial Bridge
- Continue on 295 North toward Trenton for 11 miles
- Take Exit 10, Center Square Road
- Turn left and go approximately 1.5 miles
- Turn right on US-130 North approximately 1 mile
- Look for park entrance on the left at the High Hill Road intersection

From 322:

- Take 322 through Mullica Hill
- Turn left on 322 at Harrison House Diner
- Continue approximately 6 miles toward Commodore Barry Bridge
- Take exit for US-130 South
- Proceed to park entrance 1/4 mile on the right
- At the stop light make a right into the park (intersection of High Hill Road and US-130S)

NJ 4-H Horse Program Ethics Policy

1. All 4-H'ers and adults including trainers, parents and leaders are expected to be polite, sportsmanlike and properly attired. Any act of discourtesy, direct criticism, interference, disrespect, disobedience and abusive or threatening conduct to the judges, show officials, committee members or any other competitors, or failure to follow the rules shall cause the 4-H'er to forfeit participation and dismiss them from the grounds.
2. The NJ State 4-H Horse Show Committee and the NJ 4-H Department Liaison will decide any infractions of ethics or the 4-H Code of Conduct.
3. The showing of unethically fitted/groomed horse/pony/VSE is prohibited. Unethical fitting will be deemed to consist of any method of altering the natural appearance or conformation of any part of the animal's body. Animals showing signs of having been operated upon or tampered with for the purpose of concealing faults in conformation and appearance or with intent to deceive relative to the animal's soundness will be disqualified. This includes:
 - The covering of white skin, hair or spots anywhere on the equine including, but not limited to the face, withers, girth, tail head area or legs is **NOT** allowed.
 - Steroids, artificial filling internally or surgical procedures are **NOT** allowed.
 - Excessive shoeing methods used to change an equine's normal gait is **NOT** be allowed.
 - Use of coat paints, colored show foam, graphite, colored powders, hair dyes or color rinses used to enhance coat color, cover sun bleached hair, or white spots is **NOT** allowed (whitening and color shampoos are considered to be cleaning agents, not a dye or color rinse, and ARE allowable).
 - Fly spray and non-colored coat polishes/conditioners **ARE** allowed to be used.
 - Baby oil, Vaseline, and other similar types of highlighters **MAY** be used on the face and other appropriate areas.
 - Clear or dark hoof polish/dressing **IS** allowed.
 - Baby powder, talc or chalk **IS** allowed to be used on the legs.
 - Reasonable corrective/therapeutic shoeing **IS** allowed.
4. Every exhibitor, in consideration of his/her entry being accepted, agrees to submit any animal so entered by him/her to inspection and agrees to have such animal submitted to any tests as may be designated and requested by the Show committee and agrees that the conclusions reached by the committee as to whether such animal is unethically fitted/groomed shall be final, without recourse against the committee and the show.
5. No one may conspire, contribute to or cooperate with others to violate this code, either by their action or inaction.
6. Exhibitors, owners, and parents are absolutely responsible for an animal's condition whether or not they did something in violation themselves or knew of treatment that violates the code.
7. Exhibitors submitting a show entry consent to disciplinary action for violation of the 4-H Code of Conduct and Ethics Policy.
8. By submitting a show entry, exhibitors verify that they have read and understand the 4-H Code of Conduct, show Ethics Policy, and show rules and regulations, as well as the consequences and penalties for violations. Exhibitors understand that evidence of violation of any state law will be released to the appropriate law enforcement authorities.
9. Exhibitors and parents/guardians signing the show entry form and the 4-H Event Permission Form have verified that they have read, understand and agree to abide by the rules above.

2024 NJ State 4-H Championship Horse Show Stall Reservation Form

- Stall Reservations must be postmarked on or before **July 15**, and late reservations (postmarked after July 15) will require a \$10 late fee.
- After August 15 mailed forms will not be accepted, and stall requests made at the show must be paid for in cash.
- Checks must be made payable to NJ4-H HPAC.
- Mail this form with payment to: RCE of Gloucester County, Attn: Tammy Suydam, 254 County House Rd, Clarksboro, NJ 08020

Stall Fee: \$65 flat rate per stall (for 1 or 2 nights – Friday & Saturday night only)

Additional Information:

- Stalls will be available starting on Friday and payments are non-refundable.
- Sharing of stalls is only permitted for tack stalls.
- The show requires a minimum of (1) bag of shavings be used per stall, which is included with your stall rental.
 - Additional shavings are available for \$8 per bag and must be paid for in cash.
- Any stall damage assessed by the facility during the event will be billed directly to the participant assigned to said stall.
- Stabling questions should be directed to Tammy Suydam (856) 224-8037.

Participant Information			
Contestant's First and Last Name:		County:	
4-H Club Name:			
E-mail:			
Phone:		# In case of Emergency (for use during show):	
Project Animal Information			
Name of Project Animal Being Stalled:	<input type="checkbox"/> Horse <input type="checkbox"/> Pony <input type="checkbox"/> VSE	Color	Sex
			AMOUNT OWED:
Number of Stalls: _____	x \$65 (after July 15 \$75.00)		Total \$ _____
Number of Tack Stalls: _____	x \$65 (after July 15 \$75.00)		Total \$ _____
GRAND TOTAL DUE:			\$ _____
MAKE CHECKS PAYABLE TO: NJ 4-H HPAC On memo line please note "Stall Reservation" and mail with payment to: RCE of Gloucester County, Attn: Tammy Suydam, 254 County House Rd, Clarksboro, NJ 08020			

Stall Chart **Every effort will be made to assign your stall(s) as requested, but this is not guaranteed.*

If you are sharing a tack stall, please list the first and last name of the other(s) sharing the tack stall with:			

2024 NJ State 4-H Championship Horse Show Camper Reservation Form

Camper spots are reserved on a first-come basis.

- Reservations must be postmarked on or before **July 15**.
- Late reservations (postmarked after July 15) require a \$10 late fee.*
- Checks must be made payable to NJ4-H HPAC.
- Mail this form with payment to:
Ken Lehberger, 6383 Harley Ave, Mays Landing NJ, 08330

After August 1, mailed reservations **will not be accepted. However, you can request a camper space at the show with cash payment. Please note, there is no guarantee spaces will be available.*

Camper Fees: \$105 flat rate (for 1 to 3 days) per 20-30 or 50 amp* electric hook up.

**50 amp is first come first serve for campers that require higher amp service.*

Additional Information:

- Each space has water and electric hook up.
- If a vehicle is parked in a camper space it will be charged the camper fee even if not hooked up to the services.
- Campers cannot arrive before 4 PM on Thursday.

Name:		County:	
Name of 4-H'er Associated with:			
Address, City, State, Zip:			
E-mail:			
Phone – (Best # to reach you):		Cell - (Best # for day of move in):	
Type of Vehicle (Check One)			
<input type="checkbox"/> Motor Home <input type="checkbox"/> Camper <input type="checkbox"/> Horse Trailer w/living quarters <input type="checkbox"/> Horse Trailer w/out living quarters			
<input type="checkbox"/> 30 amp service request <input type="checkbox"/> 50 amp service request		Length (in feet) of Camper or Trailer:	Door Side
Vehicle Make & Color:	Slides & Sides on Camper:	Camper License Plate #:	State Registered In:
CAMPER RATE			AMOUNT OWED:
Flat rate per spot (for 1 to 3 days; 20-30 or 50 amp)	\$105.00 (after July 15 \$115.00)	Total \$ _____	
MAKE CHECKS PAYABLE TO: NJ 4-H HPAC <i>On memo line please note "Camper Reservation"</i> Mail this form with payment to: Ken Lehberger, 6383 Harley Ave, Mays Landing NJ, 08330			

DO NOT COMPLETE BELOW THIS LINE – FOR OFFICE USE ONLY

Name on Check:		Check Number:
Date Received:	Amount of Check:	Assigned Space #:

New Jersey 4-H Event Permission Form for Youth



Both sides of this form must be completed by all youth participating in overnight activities, field trips, events requiring group transportation, and any other events sponsored through the 4-H Youth Development Program where it is deemed necessary by the event coordinator(s) (paid 4-H staff and/or registered 4-H volunteer) responsible for the youth participants. The form should be submitted prior to the event. The form has five parts: (1) information about the participant and activity, (2) parental permission and liability release, (3) medical emergency authorization and health information, and (4) code of conduct and (5) media policy. *Be sure to complete all five parts and sign where requested!*

Information about the Youth Participant and Activity

Name of Youth participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone number: _____ Email Address: _____

4-H county: _____ Birthdate: _____ Grade: _____

Name of activity/event: _____

Name of 4-H group sponsoring or participating in this event: _____

Location of event: _____

Date and time of participation of individual named above: _____

Parent Permission and Release of Liability

I hereby give my son/daughter named above permission to participate in the event listed. Although Rutgers Cooperative Extension and its event coordinator(s) will use the utmost precaution in guarding the health of the above participant and preventing accidents, I release them and their Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and County Boards of Chosen Freeholders, from any liability in case of illness or injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting my child to and from the event, from any liability in case of illness or injury.

Sign Here 

Signature of parent or guardian: _____

Medical Emergency Authorization and Health Information

I authorize the event coordinator(s) to dispense the prescription drugs and/or over the counter medications listed below in accordance with the instructions provided on the label (prescription drugs) or below (over-the-counter medications). In case of sudden illness or an accident to the above named participant requiring immediate treatment or surgery while he/she is a participant in this activity, I authorize the 4-H chaperone(s) to take such action as seems appropriate to protect the health and physical well-being of the above participant. This authority extends to any physician(s) and/or surgeon(s) selected by the event coordinator(s) to perform medical and/or surgical procedures including examinations and tests necessary to preserve the health and physical well-being of the above named participant. All efforts will be made to contact the parent(s) or guardian(s) in case of emergency.

Name of parent/guardian	Phone number	Name of additional emergency contact	Phone number
-------------------------	--------------	--------------------------------------	--------------

The following information is provided as an aid to the event coordinator(s) in dealing with the well-being of the participant. The participant has the following health conditions: (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.).

Health conditions: _____

Medications/Instructions: _____

Health Insurance: Company Group# _____ ID# _____

Sign Here 

Signature of parent or guardian _____

Continued on other side

New Jersey 4-H Code of Conduct



The primary purpose of the New Jersey 4-H Code of Conduct is to ensure the safety and well-being of all participants at 4-H sponsored events and activities. It applies to all participants, with participants defined as 4-H members, their parents, and volunteers.

As a participant in the 4-H program, I will:

- **Conduct myself in a courteous manner and treat members, parents, 4-H volunteers, Extension staff, judges and others with respect. Appropriate language and behavior are expected at all times.**
- **Respect and adhere to the rules and guidelines of the 4-H program including all those specific to a 4-H event or activity.**
- **Uphold an individual's right to dignity by supporting an environment of inclusion which welcomes involvement of participants from all backgrounds.**
- **Accept supervision and support from county and state 4-H staff while participating in the 4-H program. This includes acceptance of supervision and support from appointed 4-H volunteers coordinating 4-H events and activities.**
- **Obey local, state and federal laws.**

Participants who fail to adhere to the New Jersey 4-H Code of Conduct are subject to a range of disciplinary actions. Such actions will be taken in compliance with the New Jersey 4-H Discipline Policy and Procedure. When appropriate, immediate corrective action will be taken at the 4-H event to ensure the safety and welfare of all participants.

I understand if I fail to adhere to the above Code of Conduct, I will be subject to disciplinary action and potentially prohibited from attending and participating in the New Jersey 4-H Youth Development program.

	_____	_____
	Signature of participant in event	Date
	_____	_____
	Signature of parent or guardian	Date

New Jersey 4-H Media Policy and Release

The 4-H program routinely promotes activities through various media. This includes, but is not limited to newsletters, newspapers, brochures, and displays. In doing so, the names and photos of members may be included to help tell the 4-H story. However, New Jersey 4-H policy is that on web sites, youth in photos will not be identified by name(s).

- No, do not use my individual picture for any purpose.** I will make an effort to avoid opportunities to be in group photos.
- No, do not use my name for any purpose.**

Revised: January 2013, December 2019, 2021

Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and Boards of County Commissioners. Rutgers Cooperative Extension, a unit of the Rutgers New Jersey Agricultural Experiment Station, is an equal opportunity program provider and employer.

New Jersey 4-H Release/ Agreement Form for Adults

Both sides of this form must be completed and signed by all adults participating in 4-H overnight activities, field trips, and events requiring group transportation where youth are present, or any other events sponsored through the 4-H Youth Development Program as determined by the event coordinator. The form should be submitted prior to the event.

Information about the Adult Participant and Activity

Name of Adult participant: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone number: _____ Email Address: _____

4-H county: _____ Have you gone through the appointed volunteer process? Yes No

Name of activity/event: _____

Name of 4-H group sponsoring or participating in this event: _____

Location of event: _____

Date and time of participation of individual named above: _____

Release of Liability

Although Rutgers Cooperative Extension and its event coordinator(s) will use the utmost precaution in guarding the health of all participants and preventing accidents, I release them and their Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and County Boards of Chosen Freeholders, from any liability in case of injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting me to and from this event, from any liability in the case of illness or injury.

 **Sign Here**

Signature of adult participant _____

Medical Emergency Authorization and Health Information

In case of sudden illness or an accident to myself requiring immediate treatment or surgery while I am a participant in this activity, I authorize the 4-H event coordinator or other adults present to take such action as seems appropriate to protect my health and physical well-being. This authority extends to any physician(s) and/or surgeon(s) selected to perform medical and/or surgical procedures including examinations and tests necessary to preserve my life and well-being. All efforts will be made to contact the individual named as my emergency contact above in case of emergency.

_____ Name of emergency contact	_____ Phone number	_____ Name of additional emergency contact	_____ Phone number
---	------------------------------	--	------------------------------

The following information is provided as an aid to the event coordinator in dealing with my well-being. I have the following conditions (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.):

Health conditions: _____

Medications/Instructions: _____

Health Insurance: Company Group# _____ ID# _____

 **Sign Here**

Signature of adult participant _____

Continued on other side

New Jersey 4-H Code of Conduct

The primary purpose of the New Jersey 4-H Code of Conduct is to ensure the safety and well-being of all participants at 4-H sponsored events and activities. It applies to all participants, with participants defined as 4-H members, their parents, and volunteers.

As a participant in the 4-H program, I will:

- **Conduct myself in a courteous manner and treat members, parents, 4-H volunteers, Extension staff, judges and others with respect. Appropriate language and behavior are expected at all times.**
- **Respect and adhere to the rules and guidelines of the 4-H program including all those specific to a 4-H event or activity.**
- **Uphold an individual's right to dignity by supporting an environment of inclusion which welcomes involvement of participants from all backgrounds.**
- **Accept supervision and support from county and state 4-H staff while participating in the 4-H program. This includes acceptance of supervision and support from appointed 4-H volunteers coordinating 4-H events and activities.**
- **Obey local, state and federal laws.**

Participants who fail to adhere to the New Jersey 4-H Code of Conduct are subject to a range of disciplinary actions. Such actions will be taken in compliance with the New Jersey 4-H Discipline Policy and Procedure. When appropriate, immediate corrective action will be taken at the 4-H event to ensure the safety and welfare of all participants.

I understand if I fail to adhere to the above Code of Conduct, I will be subject to disciplinary action and potentially prohibited from attending and participating in the New Jersey 4-H Youth Development program.



Signature of participant

Date

New Jersey 4-H Media Policy and Release

The 4-H program routinely promotes activities through various media. This includes, but is not limited to newsletters, newspapers, brochures, and displays. In doing so, the names and photos of members may be included to help tell the 4-H story. However, New Jersey 4-H policy is that on web sites, youth in photos will not be identified by name(s).

- No, do not use my individual picture for any purpose.** I will make an effort to avoid opportunities to be in group photos.
 - No, do not use my name for any purpose.**
-

Revised: January 2013, December 2019, 2021

Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and Boards of County Commissioners. Rutgers Cooperative Extension, a unit of the Rutgers New Jersey Agricultural Experiment Station, is an equal opportunity program provider and employer.