

**2019 NJ State 4-H Championship Horse Show
General Information Sheet**

When: Thursday August 22, ARRIVE after 4:00 p.m.

Friday, August 23 - Dressage - 8:00 a.m.; **Games – NOON.;** **VSE –2 PM;** **Ranch (after Games)**
approximately 3 PM

Opening Ceremonies – 6:30 p.m.

Mounted Drill Team –after opening ceremonies (Approx. 7pm)

Saturday, August 24 – 8 a.m. English

Sunday, August 25 – 8 a.m. Western (including Trail) & Therapeutic Divisions

Where: HORSE PARK, Allentown New Jersey

Who: 4-H members in **Grades 4 thru 13** registered in their county 4-H program by January 1 that meet the Member in Good standing requirements. **Animals shown must have been their project animals registered in the County 4-H Office as of April 1.**

Questions: General – Stella Almeida (732) 233-3417
Database and Entries- Patty Burns pattyburns@comcast.net (856) 207-9483
Stabling – Tammy Suydam (856) 307-6450
Vendors – Carol Ward (908) 526-6644 ward@NJAES.Rutgers.edu
Campers- Ken Lehberger (609) 970-3232

Entries Due: **July 23rd! NO EXCEPTIONS**

Entry Fee: **\$15 per class**; see entry sheet for other fees
Make all ENTRY checks payable to “Rutgers University” and send those with HARD copies to Carol Ward, RCE of Somerset County, 310 Milltown Road Bridgewater NJ 08807

Awards: Awards & ribbon to Champion & Reserve Champion
Ribbons 3rd to 10th place

Food: Available for purchase on show grounds-

Stabling: \$55 per stall (horse & tack) before July 23rd, \$65 per stall (horse & tack) after July 23rd
Make all stabling checks to “NJ4-H HPAC” and send those to Tammy Suydam (address on FORM)

Camping: Camper Hook-ups (electric & water) are available. See Camper Reservation Sheet for Pricing. **NO TENTS**
Camper checks are made payable to “NJ4-H HPAC” and send to Ken Lehberger (Address on Form)

Special Instructions: **NO DOGS or PETS ALLOWED ON THE GROUNDS FOR THIS EVENT.** This includes dogs belonging to trainers and spectators.

NO SKATEBOARDS, SCOOTERS, ROLLERSKATES, ROLLERBLADES or BICYCLES. TRAINERS THAT ARE STAYING ON THE GROUNDS MUST FOLLOW STATE HORSE SHOW RULES.

2019 State 4-H Championship Horse Show County Office Information & Instructions

This packet includes Master Copies of the following:

1. Schedule of Events, Class Order & Location
2. Mounted Drill Team Exhibition Information & Entry Form
3. Participant Information Letter
4. Participant Responsibilities
5. Rules of and Directions to the HORSE PARK
6. 4-H Event Permission Form
7. Adult Overnight Form
8. NJ 4-H Horse Program Ethics Policy/4-H Code of Conduct
9. General Fact Sheet
10. Office & Stabling Hours
11. Camper Reservation Form
12. County Division Coordinators Form
13. County Job Assignments
14. County Fee Sheet
15. 4-H Agent/Program Associate Verification Form
16. State Show Check List

Instructions:

1. In 2019, Counties may send UP TO 3 Senior and 3 Junior members in each class provided they have met the Danish qualifications for that class. However, the State Horse Show committee will combine and or split classes as deemed necessary by registration numbers. Upon completion of your county qualifying show(s), determine who will represent your county at the state show in each class. (A volunteer or show committee may take on this responsibility – and remember you do not need to fill your quota for a particular class. The number represents the maximum you may send.) Youth members must still receive the qualifying Danish score to compete!

2. Once the county has completed their qualifying shows and determined who has qualified for what classes, a competitor's packet should be put together for participant. This information should be presented to the participants and their parents at an informational meeting. The following information should be sent in the competitor's packet:

- Participant Responsibilities, Requirements & General Rules
- Rules of the HORSE Park of NJ
- Schedule of Events, Class Order & Location
- Camper and stabling forms
- Their individual Entry Form with their information and designated classes for them to sign (this is printed form the database)
- 4-H Event Permission Form & Adult Overnight Form
- Office & Stabling Hours

3. Using the database your county has for their 4-H Horse Registration and the directions from Patty Burns generate the **Entry Form** for each horse/rider combination. For the database to auto fill correctly, it is important that **the name of the horse in the database MUST correspond to the name on the project registration form and Coggins test.** If a horse/rider is only an alternate and did not qualify for any classes as a contestant, an entry form for that horse/rider must also be submitted, however, no fees will be due for that horse/rider combination. Only those riders/horses submitted on official entry forms will be allowed to exhibit. Incomplete or handwritten forms will not be accepted.

4. Instructions for completing the entry form are being sent separately to the county 4-H offices. Print completed forms and have the member and parent sign each form to verify the information is correct **AT YOUR COUNTY MEETING!** A copy of the database with your county entrants will be sent to Patty Burns via e-mail: pattyburns@comcast.net by July 23rd!

5. It is the responsibility of the competitor and his/her parent/guardian to check the entry form, sign the form and return it to the designated county staff person by the stipulated time.

6. County 4-H Staff are responsible to collect the completed, signed, entry forms and payment and send them to Carol Ward.

7. An **ORIGINAL HARD COPY** of the signed entry form is the copy that must be returned to **Carol Ward at 310 Milltown Road Bridgewater NJ, 08807.** For riders entered in the Dressage Division, a **copy of their qualifying dressage test** must be also included with the entry form.

8. Any animal under 15 hands and 7 years of age must have a pony card and a copy of that card needs to be attached to hard copy of entry form.

9. Changes received after August 1st will not appear in the show program.

10. You must make a color copy of the picture attached to each Horse Registration paper and lease/borrow form for those horses being entered into the State 4-H Horse show. Those papers must be sent with the entries to Carol Ward, 310 Milltown Road, Bridgewater, NJ 08807 OR your county coordinator may bring them. But animals will not be accepted if those do not arrive at the Show before it starts.

11. Do not send original Coggins and a copy of the health papers with entries as these must be with the horse when they are transported and must be presented by the 4-H'er when they register at the State show.

12. All changes in the entries after they have been submitted to Carol Ward and Patty Burns must be made **in writing.** Entry changes will only be accepted until Aug 1st. **After that time all changes must be made at the show by the county coordinator and will be accepted as scratches and alternate substitutions.** Once a change is made, the change remains final. Please do not submit changes after this date as they will not be changed in the official paperwork or show program.

13. No refunds of entry or stabling fees will be made after entries close for any reason.

14. All returned checks (county or personal) will be assessed a \$35 fee. 4-H'ers/counties will not be considered a "Member/County-In-Good-Standing" on a state level until all financial obligations are met.

15. Stalls are reserved on a separate stall form. Any horse not reserving a stall must pay the \$15 unstabled horse manure removal fee. Please tell your competitors that anyone requesting an additional stall or an initial stall upon arrival on the grounds that these stalls must be **paid for in CASH.** **Payment by CHECK will NOT BE ACCEPTED at the show.**

16. Exhibitors may bring their own shavings or shavings may be purchased at the HORSE Park and must be paid for in cash.

17. All participants must complete a ***4-H Event Permission Form*** and return it to the county office with their signed entry form. The county should then attach this form to the entry form and mail them to Carol Ward.

18. All adults (**including trainers**) participating in the weekend and especially those staying overnight must complete an **Adult Overnight Form** and turn it into the show office during the event. Each county must confirm that there will be adequate housing for youth staying at the Show and proper adult chaperones. Adult chaperones must be the member's parent OR an Approved Screened 4-H Volunteer. Questions should be addressed to the county 4-H staff about this policy.

19. Each county must determine a County Coordinator for each division at the State Show in which they have members registered. This person will need to be present at the show. Fill out the **County Division Coordinator Form** with the necessary information. This needs to be returned by July 23rd. Each county coordinator will need to have a copy of each competitor's entry form for the division in which they are the coordinator. The coordinators may only refer to that information which is on the entry forms mailed to the state 4-H office by the 4-H Agent/Program Associate. **It is the responsibility of the county coordinator to make any necessary scratches and alternate substitutions during the state show for your county. The county coordinator should also be able to recognize all contestants from their county. Your members must know who their county coordinators are!!!!**

20. It takes many volunteers to run the state show. The **County Job Assignment** sheet tells which county is responsible for what task each day of the show. It is the county's responsibility to make sure they have ample volunteers that will be at the show during the specified time to fulfill their county's job obligation. Questions about a specific job can be addressed to show chair – Stella Almeida at (732) 233-3417

21. The **County Fee Sheet** is to be completed after all of the entry forms have been returned to the county office. The total on this sheet should match the totals of all of your entries combined. The total amount owed should be the same as the check that is being submitted for entry fees. This needs to be sent to Carol Ward with the entries.

22. The **4-H Agent/Program Associate Verification Form** is to be completed by the 4-H Agent/Program Associate in charge of the county horse program to verify that all county participants are "members in good standing" and have an up-to-date record book. This form is to be returned with the participant entry forms.

23. The Mounted Drill Team Exhibition Information & Entry Form should be sent to the coach of the county drill team. This form does not have to be signed by the county agent. The team coach should return the form to **Carol Ward no later than July 23rd.**

24. Complete the **State Show Check List** prior to submitting entries to Carol Ward.

25. For entries in the Challenged Rider Division in addition to the regular entry form, the **Therapeutic Division Information Sheet** must also be completed and included with each entry. Entries for this division may be made up until the date of the show, however, only those entries received by July 23rd will be printed in the show program.

2019 State Show Check List

Before sending in your County's entries, have you completed the following?

	Be sure all 4-H'ers participating in the State Show are aware of the classes in which they are entered and the show rules that may affect them, including that entry and stall fees are not refundable for any reason. They also must know who their county coordinators are!
	Record Books have been checked on the county level and are up to date as of August 1.
	All participants have been told that they need to bring to the show the appropriate health papers, including the <u>original copy</u> of the Coggins Test for each horse entered and a copy of the vaccinations given.
	Everyone knows that the show begins at 8:00 a.m. on Friday for Dressage and Noon for Games, 2 PM for VSE's and Ranch After Games (approx. 3 PM); 8:00 a.m. on Saturday for English and 8:00 Sunday for Western and Trail.
	Entry Forms and an Event Permission Form for each horse/rider combination, Agent Verification Form and County Fee Sheet , County Division Coordinators Form are to be mailed to Carol Ward by July 23rd with the appropriate entry fees.
	The County Database of members who have qualified for the State Show have been emailed to Patty Burns : pattyburns@comcast.net by July 23rd
	Stabling. All reservations must be made by July 23rd on a separate form and include payment. Reservations sent after July 23rd requires a \$65 per stall fee. Any stalls not prepaid must be paid in CASH at the show at the rate of \$65. Stall forms are sent to Tammy Suydam.
	All information has been filled out on the County Division Coordinators Form , including valid cell phone numbers.
	All Entry Forms have been signed by the 4-H'er and his/her parent and the <u>ORIGINAL COPY</u> of the form is being sent to Carol Ward 310 Milltown Road Bridgewater NJ 08807.
	Two copies of all entry forms have been made, one copy for the county office file and one copy for the County Coordinator to bring to the show.
	Drill Team Entry Form has been given to the team coach. This entry can be returned by the coach directly to Carol Ward by July 23 rd .
	Advise everyone to <u>Leave all DOG(s), PETS, BICYCLES, ROLLER BLADES, ROLLER SKATES, & SCOOTERS at HOME.</u>
	Anyone showing in Dressage must attach a copy of the test they will be completing to give to the judge so they can be scored during their test.

COUNTY DIVISION COORDINATORS – STATE 4-H CHAMPIONSHIP HORSE SHOW

You must have a coordinator for each division in which you are sending entries.

County:

Dressage Division			
Name:	Cell Phone: () Evening Phone: ()		
Street:	Town:	State:	Zip:
e-mail address:			

Ranch Division			

English Division			
Name:	Cell Phone: () Evening Phone: ()		
Street:	Town:	State:	Zip:
e-mail address:			

Western Division			
Name:	Cell Phone: () Evening Phone: ()		
Street:	Town:	State:	Zip:
e-mail address:			

Games Division			
Name:	Cell Phone: () Evening Phone: ()		
Street:	Town:	State:	Zip:
e-mail address:			

Challenged Division			
Name:	Cell Phone: () Evening Phone: ()		
e-mail address:			

Very Small Equine Division			
Name:	Cell Phone: () Evening Phone: ()		
e-mail address:			

**Fee Sheet and County 4-H Agent/Program Associate
Verification Form for _____ County**

I certify that the 4-H'ers named on the attached entry forms are all "Members in Good Standing" in my county and meet all the event criteria, including were registered in my county program as of January 1, gave a club, county or state presentation and have done a community service activity within the last year and have an up-to-date Record Book, which has been checked on the county level. I also acknowledge that the horses they are using were registered in my county as of April 1 as county 4-H project animals.

I also acknowledge that the County Office will provide for the County Coordinator(s) a copy of each participants' completed, signed, entry form.

Agent's Signature

Date

Fees for _____ County

of classes _____ x **\$15 per class** = _____

unstabled horses _____ x \$15 per unstabled horse = _____

Total entry fees (check made payable to Rutgers University) = _____

Each county is responsible for sponsorship of \$75. Please make that check a separate check made payable to Rutgers University. **In order for that Sponsor to be listed in the Program Booklet, we must have those sponsor checks by August 1!**

* This page must accompany the county entry forms and checks when submitted.

Give one copy of this page to each of your county participants.

2019 State Championship Horse Show Office & Stabling Hours

REGISTRATION HOURS

The show office will be open on the following schedule:

Date	Opening Time	Closing Time
Thursday August 22	4:00 p.m.	9:00 p.m.
Friday August 23	7:00 a.m.	5:45 p.m.
Saturday, August 24	7:00 a.m.	9:00 p.m. or 1 hour past the last class
Sunday, August 25	7:00 a.m.	1 hour after last class

STABLING HOURS

The stable manager will be available for stalls:

Animals may not arrive before 4 PM on Thursday.

Date	Opening Time	Closing Time
Thursday, August 22	4:00 p.m.	9:00 p.m.*
Friday, August 23	7:00 a.m.	9:00 p.m.*
Saturday, August 24	5:00 a.m.	9:00 p.m.*
Sunday, August 25	5:00 a.m.	1 hour after last class

*At 11:00 p.m. the front gate will be secured closed and stable lights turned out.

Give one copy of this page to each of your county participants.

NJ 4-H Horse Program Ethics Policy

1. All 4-H'ers and adults including trainers, parents and leaders are expected to be polite, sportsmanlike and properly attired. Any act of discourtesy, direct criticism, interference, disrespect, disobedience and abusive or threatening conduct to the judges, show officials, committee members or any other competitors, or failure to follow the rules shall cause the 4-H'er to forfeit participation and dismiss them from the grounds.
2. The NJ State 4-H Horse Show Committee and the NJ 4-H Department Liaison will decide any infractions of ethics or the 4-H Code of Conduct.
3. The showing of unethically fitted/groomed horses is prohibited. Unethical fitting will be deemed to consist of any method of altering the natural appearance or conformation of any part of the animal's body. Animals showing signs of having been operated upon or tampered with for the purpose of concealing faults in conformation and appearance or with intent to deceive relative to the animal's soundness will be disqualified. This includes:
 - the covering of white skin, hair or spots anywhere on the horse including, but not limited to the face, withers, girth, tail head area or legs is **NOT** allowed
 - steroids, artificial filling internally or surgical procedures are **NOT** allowed
 - excessive shoeing methods used to change a horse's normal gait **WILL NOT** be allowed
 - use of coat paints, colored show foam, graphite, colored powders, hair dyes or color rinses used to enhance coat color, cover sun bleached hair, or white spots is **NOT** allowed (whitening and color shampoos are considered to be cleaning agents, not a dye or color rinse, and **ARE** allowable)
 - fly spray and non-colored coat polishes/conditioners **ARE** allowed to be used
 - baby oil, vaseline, and other similar types of highlighters **MAY** be used on the face and other appropriate areas
 - clear or dark hoof polish/dressing **IS** allowed
 - baby powder, talc or chalk **IS** allowed to be used on the legs
 - reasonable corrective/therapeutic shoeing **IS** allowed
4. Every exhibitor, in consideration of his/her entry being accepted, agrees to submit any animal so entered by him/her to inspection and agrees to have such animal submitted to any tests as may be designated and requested by the Show committee and agrees that the conclusions reached by the committee as to whether such animal is unethically fitted/groomed shall be final, without recourse against the committee and the show.
5. No one may conspire, contribute to or cooperate with others to violate this code, either by their action or inaction.
6. Exhibitors, owners, and parents are absolutely responsible for an animal's condition whether or not they did something in violation themselves or knew of treatment that violates the code.
7. Exhibitors submitting a show entry consent to disciplinary action for violation of the 4-H Code of Conduct and Ethics Policy.
8. By submitting a show entry, exhibitors verify that they have read and understand the 4-H Code of Conduct, show Ethics Policy, and show rules and regulations, as well as the consequences and penalties for violations. Exhibitors understand that evidence of violation of any state law will be released to the appropriate law enforcement authorities.
9. Exhibitors and parents/guardians signing the show entry form and the 4-H Event Permission Form have verified that they have read, understand and agree to abide by the rules above.

Give one copy per participant

2019 NJ State 4-H Championship Horse Show Camper Reservation Form

Camper spots are reserved on a first-come basis. Reservations must be postmarked on or before **July 23rd** to receive the “early” rate. Reservations postmarked after July 23rd will be at the higher rate noted below. Checks must be made payable to NJ4-H HPAC.

After August 13th mail reservations will not be accepted. Requests not meeting the deadline must be made in person at the show and **paid in cash.** There will be no guarantee that spaces will be available upon arrival without a reservation before the August 13th final closing date.

Fees-\$90 for 1 day or all three days for a 20-30 or 50 amp electric hook up. 50 amp is **first come first serve for campers that require higher amp service.** Each space has water and electric hook up. The fee is a flat rate whether you are there one day or all three. If a vehicle is parked in a camper space it will be charged the camper fee even if not hooked up to the services. A fee of \$35 will be assessed for all returned checks.

For those wishing to come in Thursday, August 24th **campers may arrive after 4 p.m. only.**

Reservations are to be mailed to: Ken Lehberger, 6383 Harley Ave, Mays Landing NJ, 08330 (609) 970-3232 **Please Print or Type**

Name:			County:		
Address:			Name of 4-H'er Associated with:		
Town:			State:		Zip:
Phone – (Best # to reach you):			E-mail:		
Cell - (Best Day of move in #):					
Type of Vehicle (check one)	Motor Home	Camper Trailer	Horse Trailer with living quarters	Horse Trailer without living quarters	
30 amp or 50 amp service request:			Length (in feet) of Camper Unit:	Door Side	
Vehicle Make & Color:		Slides and Sides on Camper:	License Plate No. of camper	State Registered In:	
			Rates	Amount Owed	
50 amp service (for higher ampere required campers)			\$90.00 (after July 23rd \$100.00)	total _____	
20 or 30 amp service			\$90.00 (after July 23rd \$100.00)	total _____	
*Make checks payable to “NJ 4-H HPAC”, on memo line note “camper reservation”			Total Owed:		
For office use only below this line					
Name on Check:			Check Number:		
Date Received:		Amount of Check:	Assigned Space #:		

Give one copy to each participant- THIS IS THE ORDER OF GO. Sr and Jr may be combined

2019 STATE 4-H CHAMPIONSHIP HORSE SHOW SCHEDULE

Friday – Sunday, August 23-25 2019

FRIDAY, AUGUST 23

8 a.m. – DRESSAGE –Grand Prix Arena 1 & 2

**classes not run in this order – check pre-assigned ride times*

- USDF Intro. Level (Walk trot) – Test A and Test B
- USDF Intro. Level (Walk Trot Canter) – Test C and Intro Level - Test 1
- USEF Training Level - Test 2 and Test 3
- USEF First Level - Test 2 and 3
- USEF Second Level Test 2 and 3
- USEF Third Level and above (choice of test including musical freestyle)
- Dressage Equitation-Jr and Sr (May be split)
- USEF Western Dressage – Walk/Trot
- USEF Western Dressage – Basic Level

NOON. – GAMES- West Ring (equipment check 15 minutes prior)

- Pole Bending – Horse
- Pole Bending – Pony
- Bow Tie – Horse
- Bow Tie – Pony
- Key Hole – Horse
- Key Hole – Pony
- Barrel Race – Horse
- Barrel Race – Pony

2 PM- VSE- Indoor Arena

- VSE Showmanship and Grooming
- Very Small Equine Eng. and West. Halter
- Very Small Equine In Hand Trail
- Very Small Equine In Hand Jumper

3 PM- RANCH- WEST RING

- Ranch Trail (East ring)
- Ranch Riding
- Ranch Pleasure
- Ranch Conformation

6:15 Members and EOY contestants start to line up

6:30 p.m. OPENING CEREMONIES West Ring

(Parade of Counties, Welcome, Presentation of 2019 Equestrian of the Year)

7:00 – 8:00 Mounted Drill Team Exhibition

SATURDAY, AUGUST 24–

ENGLISH 8 a.m. –WEST Ring

- Senior Showmanship and Grooming

- Junior Showmanship and Grooming
- English Halter

20-MIN BREAK –

- Hunter Under Saddle Hunter Type Horse- Sr
- Hunter Under Saddle Hunter Type Horse- Jr
- Hunter Under Saddle- Stock Type Horse -Sr
- Hunter Under Saddle Stock Type Horse- Jr
- English Pleasure Horse- Sr
- English Pleasure Horse- Jr
- Hunter Under Saddle Pony Jr & Sr
- English Pleasure Pony-Jr & Sr
- English Equitation on the Flat- Sr
- English Equitation on the Flat- Jr
- Hunter Hack – Pony
- Hunter Hack – Horse

EAST RING– (Following classes in outdoor ring)

- Senior English Equitation Over Fences
- Junior English Equitation Over Fences
- Working Hunter Pony
- Handy Working Hunter Pony
- Working Hunter Horse
- Handy Working Hunter Horse

SUNDAY, AUGUST 26 – WEST RING

WESTERN 8 a.m. –

- Senior Showmanship and Grooming
- Junior Showmanship and Grooming
- Western Halter Mares
- Western Halter Geldings

20 MIN BREAK –

- Senior Western Pleasure Horse
- Junior Western Pleasure Horse
- Western Pleasure Pony
- Senior Western Horsemanship
- Junior Western Horsemanship

AFTER NOON- EAST RING

- Senior Western Trail
- Junior Western Trail

THERAPEUTIC 10 a.m. –Covered Arena

59. Flat Class – walk, trot assisted

60. Obstacle Course – assisted and unassisted

One Copy for each participant

NJ State 4-H Championship Horse Show Participant Responsibilities, Requirements and General Rules

The following responsibilities, requirements and general rules are your responsibility to read with a parent/guardian and trainers before signing and returning the state show paperwork and to review again prior to attending the event.

Participant and Parent/Guardian Responsibilities

It is the responsibility of the contestant and his/her parent/guardian to:

- Read all of the material in this packet.
- Complete and sign all necessary forms and return prior to the due date to the person designated by the county in the cover letter of this packet.
- If applicable, return a check for the appropriate amount with your entry form. Checks should be made payable to the designated county or state account. Entry fees are not refundable for any reason after the closing date. All returned checks will be assessed a \$35 fee. 4-H'ers will not be considered a "member-in-good-standing" on a state level until all financial obligations are met.
- Read the NJ State 4-H Horse Show Rule Book (2019-2020 Edition). This show will be held in accordance with the Rules & Guidelines as set forth in this book. If you do not have a copy, it is available on the 4-H website at (<http://nj4h.rutgers.edu/horses/horseshow/rulebook.html>).
- Read the Rules of the HORSE Park of NJ. Roller skates, skateboards, rollerblades, bicycles, dogs, etc. are not allowed. Motorized scooters or golf carts may only be operated by individuals over the age of 18 with a valid driver's license. This will be enforced. Only individuals needing these for disabilities and those on the Committee will be allowed to drive motorized vehicles.
- Demonstrate good sportsmanship (this includes participants, parents, relatives, friends, trainers/coaches, leaders and spectators) at all times. Offensive language and actions will not be tolerated. Violators may cause forfeiture of all awards to connected parties.
- Read the NJ 4-H Horse Program Ethics Policy and 4-H Code of Conduct.
- Contestants are to register in person at the show office upon arrival on the show grounds. In order to receive their show number, each contestant must personally present to the show secretary the following:

An original copy of a valid Coggins Certificate (horse's name to match that submitted on entry form) and proof of up-to-date vaccinations must accompany each horse entered in the show and brought to the show office upon arrival. 4-H'ers who arrive at the show with expired or invalid vaccinations/Coggins test will not be allowed to compete and must leave the show grounds. There will be no exceptions! Electronic Coggins Certificates must be printed and signed by the veterinarian to be valid.

Entry Form- **When the county has their pre -show meeting do the following!**

- Review all general information (spelling of rider's and horse's names, address, etc.). The name of the horse on the entry form **MUST** correspond to the name on the Project Registration Form and Coggins Test. Each horse should have its' own entry form. **Any corrections must be made in the database and a new entry form printed.**
- Review the classes that you have qualified for as a contestant or alternate. If any classes are incorrectly marked the corrections must be made in the database and a new form printed!
- Both the 4-H'er and Parent/Guardian should sign the front of the entry form and return the original copy by the stipulated county due date.
- Completed and signed "4-H Event Permission Form" must be attached to the entry form in order for the entry to be accepted.

Stall Reservations

- Stabling is limited to the number of stalls available on a first-come basis.
- Stalls will be available Thursday, Friday and Saturday night and must be reserved on the stabling form.
- Stabling questions should be directed to Tammy Suydam, Stabling Manager after August 1 (856-307-6450 day)
- Stall fees are not refundable for any reason after July 23rd . **All stall fees or shavings monies collected at the show must be paid for in CASH ONLY.** Checks will not be accepted at the show due to the high number of bad checks received in past years. **There will be no exceptions.** Receipts will be given.
- There is no guarantee that county contestants will be stabled together. A reasonable effort will be made to do so whenever possible.

General Rules (*this is NOT a complete list of the show rules – please read the SHS Rule Book & Rules of the HORSE Park of NJ*)

- **No Dogs or Pets – this includes in vehicles, campers, motor homes or trailers. Dogs are not allowed on the property from 4 p.m. Thursday to midnight on Sunday.**
- A manure removal fee of \$15.00 per horse will be charged for each horse not stabled as per the contract.
- If a contestant decides to scratch a class, the county coordinator may substitute an alternate; however, the contestant will be scratched from the remainder of the three- day show and cannot decide to participate in a subsequent class. (i.e. If a horse/rider combination is scratched Friday, that combination cannot compete Saturday or Sunday.) (SHSRB)
- Only the County Coordinator may make alternate changes the day of the show. Once the alternate substitution is made, the change remains final. (SHSRB)
- If a contestant is unable to participate in a particular class because of a problem, (i.e. heat stress, thrown shoe, etc.) certifiable by the farrier, veterinarian, show steward, judge or medical technician, then an alternate may be substituted by the county coordinator for that

class only. The contestant will be permitted to participate in his/her remaining classes pending certification by said farrier, veterinarian, show steward, judge or medical technician. (SHSRB)

- As per State 4-H Department Policy, all participants in the show will be required to complete and attach to the entry form and a “4-H Event Permission Form”. All volunteer leaders/coaches and parents acting as chaperons who are staying overnight on the show grounds must complete the “NJ 4-H Adult Overnight Agreement/Release Form”. This form is to be turned in to the show office during the event. All counties with 4-H'ers staying overnight must have a minimum of two responsible adults staying with the participants.
- No outside horses (non-4-H horses or project horses not entered in the show or drill team exhibition) may be brought onto the show grounds for any purpose, including schooling or sale.
- Please remember that any vehicle (including horse trailers) parked in a designated “camper hook-up” space will be charged for a space whether the unit is hooked to the electric and water or not. A camper permit must be reserved and paid for in advance of the show. This permit is to be displayed in the door or window closest to the door of the unit.
- Empty stalls and the Equine Building may be available for use as sleeping areas if available – but tents may not be erected in these structures.

Rules of the HORSE Park

Participants & Animals

The New Jersey 4-H Horse Show Committee under New Jersey 4-H/ Rutgers University reserves the right to require immediate removal at owner's expense of any animal deemed by a licensed veterinarian to have or carry an infectious disease. Every effort to cooperate in aiding in removal of such animals will be taken. This rule is written to insure the maximum level of protection for all animals from infectious and contagious diseases. This may require the cleaning and disinfecting of any trucks and vans that have been associated with the movement of animals that have been deemed to be diseased, contagious or infectious.

Vehicles & Parking Rules

All vehicles, trailers, vans, and RV's must be parked in designated areas.

1. In camper areas, all vehicles must be parked in designated areas.
2. No livestock trailers may be parked in camper areas unless used only for living purposes.
3. No animals in camper areas. **INCLUDING DOGS!!!!**
4. Fees must be paid for all campers parked in the camper area, even if they are self-contained.
5. Fire Marshals require that no vehicle may be parked within (75) feet of any building, pavilion, or tent, or in roadways surrounding such, in order for emergency vehicles to have access at all times.
6. No vehicles are permitted on the roadway to the ponds.
7. Roller skates, skateboards and rollerblades are not permitted.
8. Bicycles, mopeds, ATV's scooters and golf carts may not be operated around the show office, pavilion, vendor area, stall aisles or paddock area except by disabled persons, or employees or show officials.
9. All minors under (18) years of age are not permitted on any type of wheeled vehicle whether motorized or non-motorized. (Including but not limited to, bicycles and scooters.)
10. No unlicensed person may operate a motor vehicle anywhere on the grounds.
11. Aids for the disabled (youth included) are allowed.

Health & Safety Rules

1. Horse Show MANAGEMENT, will remove dangerous, disruptive or unlawful persons from the property.
2. NO DOGS ARE PERMITTED DURING THE STATE 4-H HORSE SHOW. DOGS LEFT IN CARS OR VEHICLES ARE SUBJECT TO REMOVAL BY SPCA OFFICER AND A FINE.
3. No smoking in offices, stable pavilions, spectator pavilion, equine building, tented areas or indoor arena.
4. Swimming by humans and/or horses/livestock in ponds is prohibited.
5. Hypodermic syringes and needles are to be disposed of in the approved medical waste containers provided.
6. In accordance to State Regulations no open fires are ever permitted on any part of Horse PARK property. Barbeque grills may be used in the camper area only. **THIS RULE IS STRICTLY ENFORCED.**
7. Tents or camping in tents is not permitted.

General Rules

1. Only manure and bedding is to be placed in manure bins.
2. Recycling bins must be used for cans, glass and plastic bottles.
3. All sales ads/advertisements must be posted on the designated notice board in the pavilion only. Bills are not to be posted on fence rails or posts, buildings, stall panels, show office, trees, etc. MANAGEMENT shall take all steps that are reasonably necessary to enforce this rule. Persons posting such ads/notices are responsible for the removal of all sales ads/advertisements at the completion of the show/event.
4. Trash must be placed in proper receptacles. If excessive trash is found on the grounds at the end of the show/event, the removal will be billed to MANAGEMENT.
5. **Alcoholic beverages are not permitted.**
6. Horses/livestock are not permitted on the grassy area north of the east and west show ring. This area is reserved for spectators only.

Directions to the Horse Park of NJ

FROM THE NJ TURNPIKE: Take Exit 7A to Route 195 East to Exit 11. **At end of ramp** make a left to Route 524, at stop sign, make a right and follow the road until you see the Horse Park on the left, approximately 1 1/2 miles.

FROM THE GARDEN STATE PARKWAY: Take Exit 98 to Route 195 West to Exit 11. Make a right to Route 524, then make a right. Horse Park is on the left, approximately 1 1/2 miles.

From the Western part of the State: Take 295 to 195 East. Take exit 11 and make a left at the end of the ramp. At stop sign make a right onto Route 524. The Horse Park is approximately 1 1/2 miles on the left.

Give one copy to each participant

2019 STABLING RESERVATION FORM

- Stall Money is Non-Refundable
- Stabling is limited to the number of stalls available at the HORSE PARK on a first-come basis
- Stalls are available Thursday, Friday & Saturday nights only. The price is the same whether you stay one night or three.
- Stalls will be available starting 4:00 p.m. on Thursday.
- Sharing of stalls is only permitted for tack stalls, not stall which will have horses in them.
- Shavings are available from the HORSE PARK or you may bring your own. **COST OF SHAVINGS in 2019 is \$7.00** Paid in Cash
- There is no guarantee that county contestants will be stabled together. We will try to do so whenever possible, so please send them in together and if you so desire, fill out the stabling chart at the bottom of this page.
- Stabling questions should be directed to Tammy Suydam, Stabling Manager (856) 307-6450 (daytime only)
- Checks for stabling reservations must be separate from entry fee checks. Payment **MUST** accompany the reservation form to be accepted. Reservations received without appropriate monies cannot be guaranteed and will be assessed the higher stall fee when collected at the show.
- Please make stabling checks payable to "NJ 4-H HPAC" and label it as "stabling". A \$35 fee will be applied to all returned checks. **ALL FEES PAID AT THE SHOW FOR STABLING AND SHAVINGS MUST BE IN CASH. CHECKS WILL NOT BE ACCEPTED. THERE WILL BE NO EXCEPTIONS. RECEIPTS WILL BE GIVEN. Shavings are purchased at the Show; 2019 cost is \$7.00 in cash.**

Cost per horse stall or tack stall if postmarked on/before July 23rd: \$55
Cost per horse stall or tack stall if postmarked after July 23rd : \$65

Mail Form and Check to: Tammy Suydam – RCE of Gloucester County, Government Office Building, 1200 No. Delsea Drive, Clayton, NJ 08312

Number of Horse Stalls	@ \$55 before July 23rd or \$65 after July 23rd	<input style="width: 100%;" type="text"/>
Number of Tack Stalls	@ \$55 before July 23rd or \$65 after July 23rd	<input style="width: 100%;" type="text"/>
TOTAL ENCLOSED		<input style="width: 100%;" type="text"/>

This Box For Office Use Only	Check Number:	Date Postmarked:	Date Received:
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County:		4-H Club:	
Contestant's Name:		Home Phone Number: ()	
Horse's Name:		Color:	Sex:
What day & time will you be arriving?		If not staying on the grounds, where can you be reached in case of an emergency?	
Hotel Phone Number: ()		Cell Phone Number: ()	
If staying on the grounds – Vehicle/ Camper Make:	Color:	License Plate Number:	
If you are sharing a tack stall, please list others that will be sharing the tack stall:			

Stall Chart

Give to your drill team coach

2019 Mounted Drill Team Exhibition NJ State 4-H Championship Horse Show

Guidelines

1. The event will be held on Friday during the state show at the conclusion of the opening ceremonies at approximately 7:00 p.m.
2. Each county may enter one team. There is no entry fee.
3. **Entries are due** July 23rd. Return completed entry & permission forms to –Carol Ward RCE of Somerset County 310 Milltown Road, Bridgewater, NJ 08807
4. This is an exhibition only. All riders will receive a participation award. Drills will not be judged.
5. A drill may be no longer than 10 minutes. (Included in the ten minutes is set-up of equipment, introductions of riders and the actual drill.) At the conclusion of 10 minutes the music will be stopped and the team excused from the ring. **This will be enforced.**
6. If the drill requires music, the music must be on one cassette tape – ready to play. If the music has been re-recorded from other tapes/cd's we cannot guarantee the volume in which the music will come across the PA based on the way the tape was re-recorded.
7. If the drill requires narration, the script to be read must be TYPED with the lines double spaced.
8. **All music and scripts must be delivered to the Show Announcer prior to 5:00 p.m. on Friday.**
9. It is the responsibility of the county to retrieve their music and script. Any tapes left will not be returned after the show.
10. 4-H'ers who have not qualified for the State Show may ride in the exhibition, however, they must be registered members of a 4-H Horse Club – **grades 4 – 13 as of September 2018**. Such riders will need to fill out a 4-H Event Permission Form and return it with the team entry form.
11. Horses that participate in the exhibition do not need to be registered project animals, however they must meet all health criteria. Proof of a current negative Coggins Test within 24 months and current shots must be brought to the show office upon arrival on the grounds.
12. Stalls will be available at a cost of \$55 prior to July 23rd and \$65 after that date. All unstabled horses must pay the \$15 per horse manure removal fee charged by the HORSE Park.

PLEASE PRINT ALL INFORMATION

**Scratch & Alternate Change Form
Office Copy**

Deleted Rider Info					
Name of Rider	Number of Rider _____	Class(es) for each division:	English	Games	Western
Alternate Rider Info					
Name Number Class(es)					
Alternate Rider info					
Name Number Class(es)					
Alternate Rider Info					

SPONSOR SHEET
New Jersey State 4-H Championship Horse Show

SPONSOR OPTIONS	All counties are required to have at least \$75 in sponsorship. If this is a county sponsor, please indicate which county: _____
\$40.00	1 Class
\$50.00	Sponsorship of 1 Class and Business Card Size Ad in the Horse Show Program
\$75.00	Bronze Clover – 1 Class and ¼ Page Ad
\$150.00	Silver Clover – Sponsorship 1 Class, ½ Page Ad, Vendor Space at Show (Does not include \$15 Electricity/Plug/Day)
\$250.00	Gold Clover – Sole Sponsorship 1 Class, Full Page Ad, Vendor Space at Show (Does not include \$15 Electricity /Plug/Day)
\$350.00	Platinum Clover – 1 Division, Full Inside Cover Ad, Vendor Space at Show (Does not include \$15 Electricity/Plug/Day)

SPONSORSHIP #2 – Must Include a Business Card

SPONSORSHIP #3 thru 6 – A Camera Ready Ad Must Accompany Check

Questions regarding Vendor Space please call – Carol Ward 908-526-6644

Please Make Checks Payable: ***“Rutgers University”***

MAIL TO: New Jersey 4-H Horse Show C/O Carol Ward 310 Milltown Road Bridgewater NJ 08807

These **MUST BE RETURNED NO LATER THAN AUGUST 1st** to be included in the Program.

I would like to Sponsor the Following Class:	

Please Check One:	
<input type="checkbox"/>	I would like to present the award for this class the day of the show.
<input type="checkbox"/>	Please contact me if this class is already sponsored.
<input type="checkbox"/>	I have no preference as to which class I sponsor.

Name to Appear in Program:		
Address:		
City/Town:	State: NJ	Zip: 08807
Phone: Day-	Evening - ()	