

2009 NEW JERSEY STATE 4-H HORSE BOWL COMPETITION

- WHEN:** March 7, 2009
- WHERE:** Burlington County Human Services Facility, 795 Woodlane Road,
Westhampton NJ 08060
- START TIME:** Registration will begin at 8:00 a.m.
- OPEN TO:** 4-H Members - Grades 4 thru 13
- ENTRIES DUE:** February 20, 2009 (fax entries will be accepted if they have been
typed and fees and hard copies are received by March 1. Fax: (732)
505-8941
- MAIL ENTRIES TO:** *Helen Ferraro/Karen Mansue
RCE of Ocean County
1623 Whitesville Road
Toms River NJ 08755-1199*
- QUESTIONS:** Prior to event: Carol Ward 908-526-6644 or day of event: Mary Lou
Barrett 609-553-9818
- ENTRY FEES:** \$20.00 per team, \$7.00 per individual
- LATE FEES:** \$5.00 per team or individual
- CHECKS:** Made Payable to: **“Ocean County 4-H Horse Leaders”**
- SPONSORSHIP:** None required, but greatly welcomed
- AWARDS:** Top (4) Junior & Senior Teams Overall
Top (10) Junior & Senior High Individuals
- FOOD:** *There will be food available for purchase at the site. Teams may
also bring coolers with them for refreshments.*

NEW JERSEY STATE 4-H HORSE BOWL

OBJECTIVES

The objective of the 4-H Horse Bowl competition is to provide an opportunity for youth enrolled in 4-H to demonstrate the breadth of their knowledge and understanding of equine science and management.

CONTEST REGULATIONS

Contestants and Eligibility

1. Counties are invited to enter as many teams as they wish. A team consists of a minimum of three (3) and a maximum of four (4) contestants. Individual competitors will be combined by a random drawing with other counties lacking a full team or with other Individuals to make a new team where possible, on the day of the event. Each County will be allowed only ONE Three member team per age group.

There will be an entry fee of \$20 per team of three (3) or four (4) players and \$7 per individual. Entries postmarked or faxed after the due date will be assessed a post-entry fee of \$5 per team or individual entered. Entries received after the due date will not be listed in the event program.

Payment and original forms signed by the County 4-H Agent/Program Associate must be sent to the Ocean County 4-H Office. **Mail or fax entries by February 20** to:

Helen Ferraro/Karen Mansue
Rutgers Cooperative Extension of Ocean County
1623 Whitesville Road
Toms River NJ 08755-1199
Fax 732-505-8941

2. Each team must have an adult coach and a team captain. Each county is also responsible for a minimum of (2) volunteers per team to help during the contest. Coaches **may not** be chaperons, but other leaders, parents and Extension Agents may be.
3. All NJ 4-H Horse, Horse Science or Model Horse Project members are eligible to compete in the State Horse Bowl (if they meet the outlined eligibility requirements below) regardless of their previous experience in past Horse Bowls, i.e., winning team members can compete again this year. **Contestants must be enrolled in a 4-H Horse, Horse Science or Model Horse project as of January 1 of the current year in the county they are representing, and be a club "Member in Good Standing":**
 - Have an updated 4-H record book as of March 1, 2009
 - given a club, county, or state 4-H presentation within the 4-H year
 - attended 70 % of their club meetings
4. Senior members are Grade 9-13; Junior members are Grade 4-8. Grade is determined by the grade in which the member is enrolled the September prior to the event. **To be eligible for the State team competing at the Eastern National 4-H Round Up contest, youth must be at least 14, but not have passed their 19th birth date as of Jan 1 of the year of the contest.. Contestants must have competed**

at the senior level of the particular educational event.

5. Members who have competed in any official post secondary (collegiate) Horse Bowl contest are not eligible to compete in this contest.
6. **For the safety and well being of our participants, all competitors must fill out and have signed by their parent/guardian a “NJ 4-H Event Permission Form for Youth.” Completed forms must be brought to the event for a child to participate. Any adult volunteer or parent attending the event must also sign the event permission form for adults and abide by the behavior policy.**
7. **FOOD – Breakfast foods, drinks, snacks and lunch will be available for purchase at this site. Participants will not be permitted to leave the building for lunch. It is suggested that lunches, snacks and drinks be in a cooler or box labeled with the County name prior to the start of competition.**
8. Entry into the playing rooms may only take place between matches and rounds. Once any spectator (parent, coach, leader, visitor, 4-H'er) has entered a playing room, he/she must remain until the match is completed. If a parent/coach has teams competing in both rooms, he/she must decide which contest they will observe. **THERE WILL BE NO EXCEPTIONS!!!** Upon completion of a match, players will exit to a “Post Round” room to study for the next round.
9. Once competition begins, team members will have no contact with any adults other than the assigned chaperons and contest officials.
10. Cell phones, tape recorders or any other electronic devices including music players and games will not be allowed in the study rooms or in the possession of any participant on the day of the contest.
11. Adults will not be permitted to enter the playing rooms with recording devices (audio, video, etc.) and cell phones.
12. Copying of the questions via electronic means or writing by hand is not permitted during the competition.
13. All participants, coaches, parents and spectators are expected to abide by the “NJ 4-H Code of Conduct.” Anyone in violation will be asked to leave the event grounds immediately, and further action may be taken if necessary.
14. Failure to abide by the above regulations may result in the forfeiture of any team/individual awards and/or participation in the event.
15. Equipment failure (From Eastern National Round Up rules)
 1. It shall be the responsibility of the moderator to assure each contestant that all equipment is operating correctly at the start of each match. Back-up units will also be available.

2. If the device being used ceases to function during a match or is believed to be malfunctioning, a "time out" may be called by any contestant, the staff, or by either coach.
3. If after checking it and it is determined that there is an equipment malfunction/failure the faulty part(s) or unit will be replaced and play resumed.
4. Scores accumulated up to the point of the "time out" shall stand and all further points awarded during the remainder of the match added to or subtracted from this total.
5. If both judges or one judge and the moderator deem it advisable, points awarded for the two(2) questions asked immediately prior to determination of the equipment failure, may be recalled and two (2) additional questions used.
6. Under no conditions shall there be a replay of match in which there was an equipment failure.

Contest Questions

1. Questions will be distributed between the categories as noted on the enclosed cover letter and will be derived from the **OFFICIAL SOURCES ONLY**. (*See attached list for official references.*)
2. There will be several types of questions used.
 - A. One on one questions during the first half of play. One member of each team beginning with the number 1 and passing to the number next number until all questions have been answered. These one on one questions are worth 2 points if answered correctly, minus 1 point if answered incorrectly and minus 2 points if a competitor buzzes in, but fails to answer.
 - B. Regular questions, each worth (1) point, to which any member of either team may respond. These questions will count toward individual and team scores.
 - C. Toss-up questions, worth (1) point, and open for response by any member of either team. The only difference between a regular and a toss-up question would be that toss-up questions would have a bonus question attached to each and in general, would be somewhat more difficult than the regular question.
 - D. Bonus questions. A bonus question is worth 3 points. All parts of the bonus question must be answered before any points will be awarded. No part of the bonus question will be repeated nor will any additional information be given to the contestants relative to the questions.

RULES FOR PROCEDURE OF PLAY

A. Order of Teams

Order of teams will be drawn at random. The same two teams cannot compete against each other in back-to-back rounds. The high scoring losing team in each round will be moved into the next round. After the high scoring loser is advanced, if the next round should yield an uneven number of teams, the second high scoring losing team will move into the next round.

B. Match Procedures.

1. Each match will be divided into two (2) halves based on numbers of questions. The first half will be a one-on-one competition and the second half will consist of regular, toss-up and bonus questions.
2. During the first half of the match, only one member of each team will be eligible to respond to a question. This eligibility will rotate with each question beginning with the number 1 player on each team, and passing to the number 2, 3, and 4 contestants of each team respectively until all the remaining questions have been asked. Each team member will be given an opportunity to respond to the same number of questions. The number of questions asked during the first half of the game will be evenly divisible by 4.
3. On teams consisting of (3) members only, at the beginning of each round, the Captain will draw a team member's number. That number will respond to the 4th contestant's question. However, those answers will only apply to team score, and will not count towards or against that member's individual score.
4. The point value of a corrected response to a question during the one-on-one half of play will be as follows:
 - a. correct response - 2 points (individual & team)
 - b. an incorrect response - loss of 1 point (individual & team)
 - c. A competitor buzzes in, but fails to answer loss of 2 points.
 - d. If both contestants to whom a question is addressed fail to signal an intention to answer in the 10 second allowed time, neither contestant or team shall lose or gain points.
5. During the second half of play, all correct responses to regular and toss-up questions will be worth 1 point, incorrect responses will result in the loss of 1 point, and all correct bonus questions will be 3 points with no penalty for an incorrect answer.
6. In order to encourage full team participation, bonus points will be awarded in each match to the teams where each team member has correctly responded to a question other than bonus questions. This bonus shall be worth 2 points to either team who qualifies. After having earned this team bonus once within a match, each team is eligible to earn additional bonuses of 2 points by repeating the process specified for team bonus awards.
 - a. In order to obtain these bonus points, each member of the team must have correctly answered a question.
 - b. No contestant will be credited with a second correct response until the first team bonus has been awarded.
 - c. **On teams with three players, the captain will draw a number to determine who will be the 4th person on the team for that round. The same player cannot be that 4th person two rounds in a row. Team bonus points can be achieved if the person designated “4TH person” in each one-on-one round gets their own question correct and the question intended for the 4th player. In the second half of play, the same designated person would have to get two questions correct to qualify for a team bonus.**

C. Starting the Contest-First Half of Play/One-on-One

1. Teams are assembled and seated at their respective panels, and each contestant is given the opportunity to check the equipment.
2. A team captain is designated, normally to be seated nearest the moderator or timer.
3. The question packet is opened by the moderator.
4. The moderator shall clearly indicate the start.
5. Each question shall be addressed to only one member of each team, beginning with the number 1 contestant of each team and progressing with subsequent questions to the number 2, 3, and 4 contestants, respectively.
6. The moderator shall indicate, prior to the reading of each question, which two contestants are eligible to respond.
 - a. If any contestants other than the two designated contestants respond, that individual will lose two points and the team of that individual contestant will lose two points.
 - b. If any contestant responds more than twice to questions directed to another contestant, that contestant shall be replaced at the panel by the alternate, if available. If no alternate is available, the remainder of the match will be played with less than the full team, and all questions normally addressed to the eliminated contestant will be addressed only to the opposing contestant.
7. There will be no bonus questions asked during one-on-one period.
8. If counties do not have a full (4) person team, the members will be seated in positions 1, 2, and 3.

D. Second Half Play/Regular and Toss-up Questions

1. The moderator shall indicate clearly the start of the regular and toss-up play.
2. The moderator reads the first questions (as with all succeeding questions) until the completion of the reading of the question or until such time as a contestant activates the buzzer.
 - a. If a buzzer is activated during the reading of any question, the moderator immediately will cease reading the question and the contestant activating the buzzer shall have **five (5)** seconds after having been recognized by the moderator to begin the answer to the question.
 - 1) The repeating of the questions by the contestant shall not be considered the initiation of the answer.
 - 2) It shall be the responsibility of the moderator and the referee judges to determine if an actual answer is started within the 10-second period.

3. If the answer to any question, whether read to completion or not, is incorrect, the question shall **not** be repeated for the opposing team.
4. If the time in which to answer a question elapses without a contestant activating a buzzer, there shall be neither loss of points nor awarding of points to either team.
 - a. If a bonus question was attached to an unanswered toss-up question, the bonus question is then transferred to the next question.
5. If the answer to a question is begun during the 10-second allowable time and the answer is incorrect, that team and individual lose the point associated with that question.
 - a. If a member of a team activates a buzzer and an answer has not been started within the 10-second allowable time, there will be an appropriate 1 point penalty imposed against the team and the contestant activating the buzzer.
 - b. If a bonus question is attached to an incorrectly answered toss-up question or to a toss-up question which was unanswered following the activation of the buzzer, that bonus question is transferred to the next question.
6. If the question is correctly answered within the 10-second time limit, the team and individual score (1) point.
 - a. If a bonus question is attached to the correctly answered toss-up question, the moderator then reads the bonus question and 10-second discussion period is permitted for team consultation to determine the answer. The end of the 10-second period is signaled by the timer. At the signal from the timer, a 5-second period is then permitted for the team captain or designee to begin the answer.
 - b. Successful completion of the answer will result in that team being awarded 3 points for bonus question.
 - c. All parts of the bonus question must be answered correctly with no partial points permitted, regardless of the number of parts of the question answered correctly.
 - d. Failure to answer a bonus question results in no penalty (loss of points) to the team.
 - e. No part of the bonus question will be repeated nor will any additional information be given to the contestants.
7. If a contestant should respond to a question before being acknowledged by the moderator, the contestant and team will automatically be penalized one point, and the question will be forfeited.

E. Completing the Contest

1. The moderator will continue reading questions (and bonus questions if applicable) until all questions have been asked.

2. **If a question is thrown out either due to poor reading by the moderator or a decision of the referee judges, it will be replaced by another question so that the total number of questions to be asked remains constant. Once a question has been replaced that new question will remain for the rest of the round.**
3. Following the final question, the team with the highest number of points shall be declared the winner of that match.
4. In the event of a tie after the designated number of questions, (5) additional regular questions will be asked. If a tie still remains after the overtime, the first team to win a point (or because of a loss of a point by the other team, has a 1-point advantage) will be declared the winner.
5. Once the moderator has declared a winner based on the scores, there shall be no protest.
6. There shall be no protest of any questions or answers following the declaration of the winner.
7. All decisions of judges, score-keepers, referee-timers and the committee are final.

F. Protests of Questions and/or Answers

1. Only protests that are made in a courteous, respectful manner will be acknowledged.
2. A protest of a question or answer to a question may be made only by one of the team captains or the coach of either team and then only at the time a particular question is read or the answer is given. There will be only one coach recognized for each team. The moderator and the referee judges will consider the protest, and their decision in all cases is final.
3. When a protest is made, play will be stopped until the protest is resolved. A 1-point penalty will be assessed if the protest is not upheld.
4. To sustain a protest, at least two members of the designated judges' panel must agree, to keep or replace a question or to determine the validity of an answer.
5. If the protest is sustained by the officials, the moderator and/or the score keepers will take one of the following actions:
 - a. If the question is determined by the officials to be a poor question, it will be replaced and open to a specific chair on each team or to all contestants seated at the game table, depending on the type of questions (one-on-one or open).
 - b. If the answer to the question received a call for verification, the designated judges' panel will determine the validity of the answer. Points will then be awarded or subtracted as appropriate.
 - c. If a question is protested after an answer is given, it is the responsibility of the team protesting, to show the judges any other verifiable answer in the approved sources. The designated judges' panel will then determine the validity of the protested question. If the validity of the question is allowed, points will be awarded or subtracted as appropriate. If not, the question will be

replaced.

6. In this competition, every effort will be made to be fair and courteous and understanding to the contestants and the coaches.
7. Abuse of this protest provision by any contestant or coach, will result in one or more of the following:
 - a. Dismissal of team coach from the contest area.
 - b. Dismissal (or replacement) of any contestant from the competition.
 - c. Dismissal of an entire team from the competition, with forfeiture of points or standing.
8. Spectators, Parents and Visitors may not protest any question, answer or procedure.
9. Any contestant, coach, family member, friends or spectators exhibiting unsportsmanlike conduct, behavior or actions detrimental to the contest, or unethical behavior will be subjected to dismissal from the immediate contest area.
10. No source of information is infallible. There may at times be answers given to questions which are in agreement with the recommended sources which are in fact erroneous. Every effort shall be made to eliminate such questions, but in the event of such occurrence, the referee judges and moderator may challenge the answer and if there is unanimous agreement, may elect to accept only the correct answer or to discard the question with no loss or gain of points to either team.
11. Protests not covered in this document will be referred to the Eastern States National 4-H Round-Up rules.

Awards

A. Team Awards

1. Each member of the top four (4) teams overall (in both Junior and Senior divisions) will receive ribbons.
2. Trophies will be given to the high Junior and high Senior team members overall.

B. Individual Awards

1. Scores will be kept for each individual contestant. Ribbons will be presented to the top ten (10) individuals overall in both the Junior and Senior divisions. The High Senior Individual Overall and High Junior Individual Overall will receive a trophy.
2. Only those contestants who have participated in three (3) or more matches will be considered for the top individual awards.
3. Two teams comprised of 6-8 high scoring individuals from the losing teams of the first two rounds will be formed to compete against each other in the third round only. This will allow outstanding 4-H'ers on the losing teams from the first two rounds, the chance to be eligible for individual awards and a possible spot on the Round-Up team.
4. The high three (3) match scores for each individual will be used in cases where individuals participate in

more than three (3) matches.

5. **Ties for individual awards will be broken on the basis of: first - high average score for the entire contest (total score divided by the number of rounds that individual played); second - high individual round score; and third - total number of points earned in the contest.**

JUNIOR DIVISION

REGISTRATION FOR 2009 NEW JERSEY STATE 4-H HORSE BOWL CONTEST

The following members will represent _____ County at the competition on March 7, 2009. Registration is Due No Later Than February 20. Please give COMPLETE mailing address, phone number, birth date and grade in school as of September of 2008.

	Name	Address	Town/State	Zip	Phone #	Grade	Birth date
Captain					()		
Player 2					()		
Player 3					()		
Player 4					()		
Individual					()		
Individual					()		
Coach					()		

I verify that the above 4-H'ers are "Members in Good Standing" and meet all the required criteria.

4-H Agent/Program Associate Signature

Date

SENIOR DIVISION

REGISTRATION FOR 2009 NEW JERSEY STATE 4-H HORSE BOWL CONTEST

The following members will represent _____ County at the competition on March 7, 2009. Registration is Due No Later Than February 20. Please give COMPLETE mailing address, phone number, birth date and grade in school as of September of 2008.

	Name	Address	Town/State	Zip	Phone #	Grade	Birth date
Captain					()		
Player 2					()		
Player 3					()		
Player 4					()		
Individual					()		
Individual					()		
Coach					()		

I verify that the above 4-H'ers are "Members in Good Standing" and meet all the required criteria.

4-H Agent/Program Associate Signature

Date



Food Order Form for New Jersey 4-H Horse Bowl Saturday, March 7, 2009

The Young Riders 4-H Horse Club is offering lunches for this event. Breakfast will be available on the day of competition starting at approximately at 7:30 a.m. The food booth will be open until 4:00 p.m.

Lunch, a Subway box meal, will include a 6" sub sandwich, a canned drink, and a bag of chips at a cost of \$6 per order. Checks (made out to the Young Riders) and order forms (one form per person—form is reproducible) must be submitted to the club by **March 1st**, to Cheryl Harlin, 3 Coronet Terrace, Burlington NJ 08016. **Please send this form in separately from your entry for the contest!**

If you have any questions or recommendations, please contact Cheryl, at mcharlin@comcast.net or 609-747-1965. Thank you very much for your help.

Very sincerely,
Rachel Harlin
Young Riders Vice President

SUBWAY BOX LUNCH ORDER FORM (\$6 per box lunch)

516 High Street, Mount Holly, NJ 08060

Name: _____

Position (Circle one):

Competitor: Jr or Sr

County: _____

Leader/Coach

County: _____

Parent/guest

County: _____

Official

Please send check made out to Young Riders and mail to Cheryl Harlin, 3 Coronet Terrace, Burlington NJ 08016 by 01 March 09. Call or email at 609-747-1965 or mcharlin@comcast.net for questions.

The Box Lunch includes a 6" Sub, a drink, & a bag of Lays Potato chips. Additional charge for Bacon, extra meat and/or extra Cheese. No substitutions. Cannot be combined with any other offers. Cannot be redeemed for Cash. VALID at Subway in Mount Holly, 516 High Street.

6" Subs

- Ham Turkey Vegetarian Italian BMT Cold Cut Trio

Bread Selection

- White Wheat

Cheese

- Provolone White American

Toppings

- Lettuce Tomato Onions Mayonnaise Mustard

Drinks (only one)

- Coke Diet Coke
 Bottled Water Lemonade

Chips (one bag)

- Classic Lays Baked Lays

Both sides of this form must be completed by all youth participating in overnight activities, field trips, events requiring group transportation, and any other events sponsored through the 4-H Youth Development Program where it is deemed necessary by the adults (paid 4-H staff and/or registered 4-H volunteer leaders) responsible for the youth participants. The form should be submitted prior to the event and kept by the chaperone for at least 90 days after the event. The form has five parts: (1) information about the participant and activity, (2) parental permission and liability release, (3) medical emergency authorization and health information, and (4) behavior agreement and (5) photo policy. *Be sure to complete all four parts and sign where requested!*

Information about the Youth Participant and Activity

Name of youth participant: _____ Birthdate: _____

Address: _____

Telephone number: (____) _____ 4-H county: _____ Grade: _____

Name of parent/guardian: _____

Name of activity/event: 2009 State 4-H Horse Bowl

Name of 4-H group sponsoring or participating in this event: Rutgers Cooperative Extension – 4-H Youth Development Department

Location of event: Burlington County Human Services Facility, Westhampton NJ

Date and time of participation of individual named above: Saturday March 7, 2009

Parent Permission and Release of Liability

I hereby give my son/daughter named above permission to participate in the event listed. Although Rutgers Cooperative Extension and its chaperones will use the utmost precaution in guarding the health of the above participant and preventing accidents, I release them from any liability in case of illness or injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting my child to and from the event, from any liability in case of illness or injury.

Signature of parent or guardian _____

Medical Emergency Authorization and Health Information

In case of sudden illness or an accident to the above named participant requiring immediate treatment or surgery while he/she is a participant in this activity, I authorize the 4-H chaperone(s) to take such action as seems appropriate to protect the health and physical well-being of the above participant. This authority extends to any physician(s) and/or surgeon(s) selected by the chaperone(s) to perform medical and/or surgical procedures including examinations and tests necessary to preserve the health and physical well-being of the above named participant. All efforts will be made to contact the parent(s) or guardian(s) in case of emergency.

Name of parent/guardian	Phone number	Name of additional emergency contact	Phone number
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The following information is provided as an aid to the chaperone(s) in dealing with the well-being of the participant. The participant has the following health conditions: (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.).

Health conditions: _____

Medications/Instructions: _____

Health Insurance: Company: _____ Group #: _____ ID #: _____

Signature of parent or guardian _____

Behavior Agreement

The 4-H Code of Conduct outlined below is in effect for all youth activities involving Rutgers Cooperative Extension and the Department of 4-H Youth Development. It applies to all participants in 4-H activities, with participants defined as 4-H members of any age or grade, all other registered youth and adults, and all other individuals who take part and/or attend 4-H events.

Participants who fail to adhere to the 4-H Code of Conduct may be subject to a range of disciplinary actions. Immediate corrective action will be taken to ensure the safety and welfare of all participants at the event. Additional disciplinary action may be taken upon further investigation of the infraction or incident. Participants in county events shall be subject to policies developed at the county level. Participants in state and national events shall be subject to the policy and process outlined in the "Disciplinary Procedure/Action for State or National Events."

If an individual continually disrupts the group or engages in illegal behavior, he or she will be given an opportunity to discuss the problem with the chaperones before more drastic action is taken. If, after discussion, the behavior continues, or in the opinion of the chaperones it would be detrimental for the individual to continue with the group, he or she will be sent home **at the participant's expense**.

4-H Code of Conduct

1. The health, safety, and welfare of others must be respected at all times.
2. Appropriate language and behavior are expected at all times. Profanity, foul or abusive language, inflammatory statements, derogatory comments, or physical altercations toward any group or individual are not permitted.
3. Participants are expected to be present and participate at all scheduled program activities. Participants are required to wear nametags when dispensed.
4. All participants are expected to be on the site of the event at all times. Unauthorized use of vehicles during an event is prohibited.
5. Participants are responsible for following the instructions of all 4-H staff and event chaperones.
6. All behavior or language of a sexual nature at 4-H events is inappropriate and unacceptable. Dignified and respectable behavior is expected at all times.
7. Curfew hours must be strictly followed.
8. Behavior during unscheduled free time is subject to the supervision of 4-H staff and chaperones.
9. Dress code standards previously set for the event must be met by all participants (i.e., no sexually suggestive, culturally insensitive, tobacco or alcohol industry sponsored shirts, inappropriately cut shirts, shorts, pants or skirts, etc.).
10. Possession, distribution, or use of alcoholic beverages or illegal drugs is prohibited. Prescription drugs and over-the-counter medications may be dispensed by adult chaperones only with written authorization provided by the parent/guardian on the 4-H Event Permission Form for Youth filed for the event.
11. With the concern for the well being of self and others, smoking and the use of other tobacco products is prohibited.
12. Care and respect for property, personal and institutional, is expected at all times. Theft, possession of missing property or damage to property is prohibited.
13. Unauthorized possession, distribution or use of weapons, ammunition or fireworks is prohibited.
14. Honesty is expected at all times from 4-H members. Dishonesty, cheating, plagiarism and forgery are inappropriate actions.

I HAVE READ the **Behavior Agreement** and **4-H Code of Conduct** above and discussed it with my son/daughter. I understand and agree to the conditions set forth. I accept the cost and responsibility of having my son/daughter returned in the event it is necessary.

Signature of participant in event

Date

Signature of parent or guardian

Date

Photo Policy: At many 4-H events, photographs are taken of 4-H members and their families. Sometimes these pictures are used to tell people about 4-H. Pictures may be sent to newspapers or used for brochures, displays, or web pages. Photos placed on websites will not be accompanied by any personal information about the youth in the photo. If you do not wish to have an individual picture used for promotional purposes, please check the box below and make an effort to avoid opportunities to be in photos.

No, do not use my individual picture for any purpose.

By Keith Diem, Ph.D., Extension Specialist in Educational Design, 1990. Revised August 2003, RNS.

**RUTGERS COOPERATIVE EXTENSION
N.J. AGRICULTURAL EXPERIMENT STATION
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY
NEW BRUNSWICK**

Distributed in cooperation with U.S. Department of Agriculture in furtherance of the Acts of Congress on May 8 and June 30, 1914. Rutgers Cooperative Extension works in agriculture, family and consumer sciences, and 4-H. Adesoji O. Adelaja, Director of Extension. Rutgers Cooperative Extension provides information and educational services to all people without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs.) Rutgers Cooperative Extension is an Equal Opportunity Program Provider and Employer.

New Jersey 4-H Event Release/Agreement Form for Adults

Both sides of this form must be completed and signed by all adults participating in 4-H overnight activities, field trips, and events requiring group transportation where youth are present, or any other events sponsored through the 4-H Youth Development Program as determined by the event coordinator. The form should be submitted prior to the event and kept by the event coordinator for at least 90 days after the event.

Information about the Adult Participant and Activity

Name of adult participant: _____

Address: _____

Telephone number: (____) _____ 4-H county: _____

Name of activity/event: 2009 State 4-H Horse Bowl

Name of 4-H group sponsoring or participating in this event: Rutgers Cooperative Extension – 4-H Youth Development Department

Location of event: Burlington County Human Services Facility, Westhampton NJ

Date and time of participation of individual named above: March 7, 2009

Release of Liability

Although Rutgers Cooperative Extension will use the utmost precaution in guarding the health of all participants and preventing accidents, I release them from any liability in case of injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting me to and from this event, from any liability in the case of illness or injury.

Signature of adult participant

Medical Emergency Authorization and Health Information

In case of sudden illness or an accident to myself requiring immediate treatment or surgery while I am a participant in this activity, I authorize the 4-H event coordinator or other adults present to take such action as seems appropriate to protect my health and physical well-being. This authority extends to any physician(s) and/or surgeon(s) selected to perform medical and/or surgical procedures including examinations and tests necessary to preserve my life and well-being. All efforts will be made to contact the individual named as my emergency contact above in case of emergency.

Name of emergency contact	Phone number	Name of additional emergency contact	Phone number
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The following information is provided as an aid to the event coordinator in dealing with my well-being. I have the following conditions (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.):

Health Conditions: _____

Medications: _____

Health Insurance: Company _____ Group # _____ ID# _____

Signature of adult participant

- Continued on other side -
New Jersey 4-H Volunteer Standards of Behavior

The primary purpose of these Standards of Behavior is to insure the safety and well-being of all 4-H participants (i.e., members, their parents, and families, staff and volunteers). These standards shall guide adult volunteer behavior during involvement in New Jersey 4-H. Just as it is a privilege for Rutgers Cooperative Extension to work with individuals who volunteer their time and energies to 4-H, a volunteer's involvement in 4-H is a privilege and a responsibility, not a right. *All non-staff adults participating in overnight 4-H events and activities are considered to be volunteers during the course of the event, and must agree to abide by the 4-H Standards of Behavior.*

4-H Volunteers will:

- Uphold volunteerism as an effective way to meet the needs of youth and adults.
- Uphold an individual's right to dignity, self-development, and self-direction; will not abuse any 4-H participant by physical or verbal means; and will report such abuse, if observed.
- Accept supervision and support from county 4-H staff while involved in the program.
- Accept the responsibility to represent their individual county 4-H program and the New Jersey 4-H Program with dignity and pride by being positive role models for the youth with whom they work.
- Not commit a criminal act.
- Inform county 4-H staff of any arrests or charges of criminal activity. (This may result in temporary suspension pending resolution of the case.)
- Comply with equal opportunity and anti-discrimination laws.
- Keep county 4-H staff informed of any incidents which may violate 4-H policies or personal rights.
- Handle animals and operate machinery, vehicles and other equipment in a responsible manner.
- Not require 4-H participants to purchase materials, equipment, animals or services from any specific places of business.

I understand that the coordinator of the event listed above is responsible for informing me of my responsibilities as an adult volunteer participant in this event, and will provide any specific training needed to carry out these duties. I have read, understand and agree to the New Jersey 4-H Volunteer Standards of Behavior. I also agree to perform my duties as explained, and to abide by the 4-H Code of Conduct and any other rules specific to this event. I understand that any action on my part that contradicts any portion of this agreement is grounds for immediate dismissal from this event at my own expense.

Signature of adult volunteer participant

Date

Media Release

I hereby authorize Rutgers Cooperative Extension to use any of all of my spoken and written comments about news articles, success stories, videotapes, and/or audiocassette tapes about the subject. I also acknowledge that the above-named organization has my permission to distribute my photograph and/or videotape clip as part of its educational programming efforts. I further acknowledge that my authorization and permission is voluntary and that I will not be paid any royalties, fees or other form of remuneration.

Signature of adult participant

By Rita Natale Saathoff, Regional 4-H Agent, South, 1997. Revised August 2003.

**RUTGERS COOPERATIVE EXTENSION
N.J. AGRICULTURAL EXPERIMENT STATION
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY
NEW BRUNSWICK**

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2009 NEW JERSEY STATE 4-H HORSE BOWL COMPETITION

ENTRY CHECK LIST

The following information is required at the Ocean County RCE Office **by February 15** in order for your county entry to be considered complete and your team entered -

A Faxed Copy or Mailed Original of:

- _____ Jr. Team Registration Form with Agent/Program Associate Signature
- _____ Sr. Team Registration Form with Agent/Program Associate Signature
- _____ Finance Sheet
- _____ A check for the appropriate fees made payable to "Ocean County 4-H Horse Leaders"

The following must be brought to the event on the day of the State 4-H Horse Bowl:

- _____ A Completed & Signed "*NJ 4-H Event Permission Form for Youth*" (4H 104) for Each Team Member Participating **
- _____ A Completed & Signed "*NJ 4-H Event Release/Agreement Form for Adults*" (4H 103) for each team coach, parent and chaperone attending the event.

**** 4-H'ers WHO DO NOT HAVE A SIGNED FORM WILL NOT BE ALLOWED TO PARTICIPATE THE DAY OF THE CONTEST. THERE WILL NO EXCEPTIONS.**

DIRECTIONS TO BURLINGTON COUNTY HUMAN SERVICES FACILITY

795 Woodlane Road, Westampton, NJ 08060

From the New Jersey Turnpike

Exit 5 - after the toll, turn right onto Rte 541 South to Mt. Holly. Go 1.3 miles. Just before the 2nd light take the right hand ramp at "Burlington County Complex" sign. Turn right onto Woodlane Rd. /Rte. 630 West. At 1st light turn right onto Human Services Drive. Use Main Entrance.

From Route 295 (NORTH-bound)

Exit 45A/ Mt. Holly - onto Rancocas Road. Go 1 mile, at the 3rd light turn left onto Irick Road. At next light, turn right onto Woodlane Rd. /Rte. 630. At the second light turn left onto Human Services Drive. Use Main Entrance.

From Route 295 (SOUTH-bound)

Exit 47A - Turn right onto Rte. 541 South to Mt. Holly. Proceed past NJ Turnpike entrance. Go 1.3 miles. Just before the 2nd light take the right hand ramp at "Burlington County Complex" sign. Turn right onto Woodlane Rd. /Rte. 630 West. At 1st light turn right onto Human Services Drive. Use Main Entrance.

From Route 206 (at Esquire Diner)

Rte. 206 - Turn on Rte. 537 towards Mt Holly. At the 2nd light turn right onto Woodlane Rd. /Rte. 630. Go straight 2-1/2 miles - through 2 lights. At 3rd light turn right onto Human Services Drive. Use Main Entrance.

From Route 38 (Mt. Holly Bypass at Shell Gas & Carpet Store)

Rte. 38 - Turn on Mt. Holly Bypass/Rte. 541 North. At 3rd Light (Taco Bell) turn left. At 1st light take jug handle onto Woodlane Rd. Rte. 630 West. (You must cross Woodlane Rd to take jug handle for left hand turn). Cross Rte. 541. At 1st light turn right onto Human Services Drive. Use Main Entrance.

From Route 130 (in Burlington)

Rte. 130 - Turn on Rte. 541 East in Burlington .Continue straight for 4 miles. Proceed past NJ Turnpike entrance. Go 1.3 miles. Just before the 2nd light take the right hand ramp at "Burlington County Complex" sign. Turn right onto Woodlane Rd. /Rte. 630 West. At 1st light turn onto Human Services Drive. Use Main Entrance.

From Route 130 (in Cinnaminson)

Rte. 130 North - Turn right just before Arby's onto Beverly-Rancocas Rd. to Mt. Holly. Continue straight 5.6 miles. Turn left at 3rd light after Rte. 295 entrance (Irick Rd.). At next light, turn right onto Woodlane Rd. /Rte. 630. At the second light turn left onto Human Services Drive. Use Main Entrance.

From Red Lion Circle (Rte. 206 and Rte. 70)

Take Rte. 206 North. Cross Rte. 38 and continue to next light. Turn left onto Rte. 630 West towards Mt. Holly. Continue straight. Cross over Rte. 537 and Rte. 541. At 1st light turn right onto Human Services Drive. Use Main Entrance.

From Medford (Rte. 541)

Take Rte. 541 North (Stokes Road) crossing Rte. 70. Continue North to Lumberton. Make a left onto Rte. 541 North/Mt. Holly Bypass 1/4 mile North of Lumberton. Cross Rte. 38 and turn left at 3rd Light (Taco Bell). At 1st light take jug handle onto Woodlane Rd. /Rte. 630 West. (You must cross Woodlane Rd to take jug handle for left hand turn). Cross Rte. 541. At 1st light turn right onto Human Services Drive. Use Main Entrance.

2009 REQUIRED REFERENCE SOURCES FOR HORSE BOWL & HIPPOLOGY

1. **EVANS** **The Horse** (2nd edition), by Evans, Borton, Hintz, Van Vleck

W.H. Freeman & Company, 660 Market St., San Francisco, CA 20878
(415) 391-5870
Cook/Douglas Book Store, (732) 932-9017
2. **AYHC** **Horse Industry Handbook** – by the American Youth Horse Council

American Youth Horse Council, 6660#D-451 Delmonico Colorado Springs CO 80919 719-594-9778
National 4-H Supply Catalog (301) 961-2934
www.HorseBooksetc.com
3. **LEWIS** **Feeding & Care of the Horse** (2nd edition) by Lon Lewis

United States Pony Club Book Store, (859) 422-5522, www.ponyclub.org
4. **YLM** **AYHC Youth Leader's Manual**

American Youth Horse Council, 6660#D-451 Delmonico Colorado Springs CO 80919 719-594-9778
www.HorseBooksetc.com or 1-800-952-5813
5. **CAHA** **Coloring Atlas of the Horse**, (2nd edition) by R. Kainer & T. McCracken

United States Pony Club Book Store, (859) 422-5522, www.ponyclub.org
6. **ENS** **Horses & Horsemanship** (6th or 7th editions) by Ensminger

Interstate Publishers, Inc., PO Box 50, Danville, IL 61832
Cook/Douglas Book Store, (732) 932-9017
7. **IDET** **Illustrated Dictionary of Equine Terms** (1998) compiled by New Horizons

Equine Education Center - United States Pony Club Book Store, (859) 422-5522,
www.ponyclub.org
8. **NJSHSRB** * **NJ State 4-H Horse Show Rule Book** (2007- 2008 version)
9. **HH** **4-H Horses & Horsemanship** by R. Antoniewicz

National 4-H Supply Catalog (301) 961-2934
10. **HS** **4-H Horse Science** by R. Antoniewicz

National 4-H Supply Catalog (301) 961-2934
11. **RUFS#*** **Rutgers Cooperative Extension Fact Sheets**
FS344 Approaching, Catching & Haltering Horses Safely
FS345 Leading Horses Safely
FS346 Tying Horses Safely
FS347 Grooming Horses Safely
FS348 Saddling & Bridling Horses Safely
FS349 Mounting, Dismounting & Riding Horses Safely
FS604 Handling Emergency Situations on the Farm
FS605 Accident-Proofing Farms & Stables
FS606 Safety Recommendations for the Stable, Barn Yard ...
FS607 Horse Trailer Maintenance & Trailering Safety
FS608 Fire Prevention & Safety Measures Around the Farm
12. **Every Time..... Every Ride Video** Available from your county 4-H Office

* these publications are available from County Extension Offices or on line at: www.nj4h.rutgers.edu under publications.