4-H EVENT AND ACTIVITIES DISCIPLINARY POLICY

I.   **State and National 4-H Event Disciplinary Procedures**
A copy of the current *4-H Department Disciplinary Procedure/Action for State or National Events* shall be posted on the New Jersey 4-H Website.

II.   **Responsibility for Addressing Disciplinary Problems at State, National and Other Out-of-State Events**
If those supervising youth at a state, national or other out-of-state event determine there is a disciplinary problem with a participant at the event, the Department liaison for the event is responsible for implementing the *4-H Department Disciplinary Procedure/Action for State or National Events* in a timely manner.

III.   **Requirements for Signed *Disciplinary Procedure/Action for State or National Events* Form**
The following applies to both overnight and non-overnight events:

A. *State Events* – The department committee responsible for each state event shall determine whether a signed *4-H Department Disciplinary Procedure/Action for State or National Events* form will be required for each participant, and will include it with event registration materials if required from participants. If a signed form is not required for a state event, each participant must provide a completed, signed *New Jersey 4-H Event Permission Form for Youth.*

B. *National/Out-of-State Events* – Each participant must provide a completed, signed *4-H Department Disciplinary Procedure/Action for State or National Events* form and a completed, signed *New Jersey 4-H Event Permission Form for Youth.*

IV.   **County 4-H Disciplinary Procedures**
The paid county 4-H staff are responsible for developing and implementing disciplinary procedures for events and activities sponsored through the county 4-H program. It is recommended that the county staff utilize the *4-H Department Disciplinary Procedure/Action for State or National Events* as a model for developing county-level procedures.